



RULES & REGULATIONS

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The Board of Water Works complies with all laws which prohibit discrimination on the basis of race, color, national origin, handicap or age.

SECTION 1.00 GENERAL PROVISIONS

1.01 Declaration of Purpose: The rules and regulations contained herein are necessary and desirable to establish standards for the operation of the Board of Water Works of Pueblo, Colorado, hereafter referred to as the *Board*.

1.02 General Definitions: Following are definitions of words or terms as they are used in these rules and regulations:

A. Multiple Dwelling Unit: *Multiple dwelling unit* shall include apartment complexes of any size, duplexes, condominiums, townhouses, and mobile home parks.

B. Property: *Property* is defined as being:

1. A building occupied by a family unit and used for residential purposes.
2. A building occupied by a single business entity and used for business or commercial purposes.
3. A single tract of land which contains areas rented for mobile homes for residential purposes.
4. A single tract of land which contains townhouses or condominiums.
5. A building or group of contiguous buildings located on a single tract of land containing areas and spaces separately rented or leased to tenants for residential or commercial purposes.
6. A building or group of contiguous buildings located on a single tract of land and used for industrial purposes by a single entity.
7. Any other structure, public or private, the use or occupancy of which requires water and water service.
8. A single undeveloped tract of land.

C. Water Meter Set: *Water meter set* is defined as the complete unit required for measuring water delivered to the customer's property. This complete unit includes the meter(s), can and top, or vault, all valves, piping, and special appurtenances inside the can or vault.

D. Water Service Line: A *water service line* is the pipe carrying water from the Board water main in the public street, alley, dedicated right-of-way, or easement to a single meter and thence continuing to a building or buildings or other point of use on the property or properties. All costs for installation, maintenance, and/or replacement of these shall be borne by the property owner.

- 1.03 Ownership of Water:** The Board reserves to itself all property rights to the water furnished by the Board to its customers. These rights include, for a portion of the Board's water supply, the right to reuse, to make a succession of uses, to recapture after a customer's use, and to dispose of the water so reclaimed, to its complete and absolute consumption.
- 1.04 Right to Use:** All dominion over and control of the water furnished by the Board to its customers is reserved to the Board subject only to lawful uses on the customer's property. Any water furnished by the Board to its customers may be used only on the customer's property where the water is delivered by the Board. A customer's use may include water reuse or successive use when done as part of the customer's normal business operations. A customer may not otherwise reuse, successively use, transfer, or dispose of the water unless authorized by the Board, acting through its enforcement officer. The use of Board water by a customer may be modified or terminated by the Board in order to comply with (1) policy directives or guidelines issued by the Bureau of Reclamation or any other federal agency regarding the use of federal water facilities or federal water; (2) the terms of a federal contract, license or permit; or (3) applicable law.
- 1.05 Enforcement Officer:** The enforcement officer shall be the Executive Director or his designated representative.
- 1.06 Compliance with the Terms of Rules and Regulations:** Every customer using water from the Board's water system shall thereby be deemed to have consented and agreed to the terms and provisions of these rules and regulations and to have acknowledged the right of the Board to discontinue water service in the event of the failure of such customer to comply with the terms and provisions of these rules and regulations, including failure to make timely payment of all rates and charges fixed and established in these rules and regulations.
- 1.07 Water Service Shut Off Without Notice:** The Board may shut off water service to any customer, without notice, if such customer shall tamper with or in any way interfere with any meter, register, connection, valve, or other appurtenances belonging to the Board, or for any violation by a customer of the terms of these rules and regulations or any applicable ordinance of the City of Pueblo or the statutes of the State of Colorado.
- 1.08 Interruptions in Water Service:** The Board shall make every effort to maintain steady pressures and continuous water service, and will attempt to notify customers of contemplated shutdowns and interruptions of water service. The Board assumes no liability for accidents, interruption of water service or damage caused directly or indirectly by any shutdown or interruptions of water service or its failure to notify customers of such. In instances where public health, safety, or welfare so requires, the Board shall have the right to shut off the flow of water in its mains without notice but will endeavor where possible to notify affected customers of the intention to interrupt the water service. Interruption of water service under such conditions shall not give rise to any claim on the part of any customer.

- 1.09 Refusal to Deliver Water When Contamination of Supply May Result:** The Board may refuse to deliver water to any property where any condition exists which might lead to the contamination of the public water supply, and the Board may continue to refuse delivery of water to any such property until such condition is remedied by the customer.
- 1.10 Access for Board Employees:** Customers will provide access to their property at all reasonable times for authorized employees of the Board. This access may be necessary for determining violations of these rules and regulations or for conducting routine inspections. Refusal to permit any reasonable inspection or investigation shall be grounds for discontinuance of water service.
- 1.11 Use and/or Diversion of Water in Violation of Board Rules and Regulations:** Any use and/or diversion of water in violation of these rules and regulations shall be of such importance as to justify immediate discontinuance of water service without notice. The violator will be charged for such diverted water, and may be prosecuted before a court of competent jurisdiction. Any attempt to take water from the Board's system without proper registration on a Board water meter shall constitute *prima facie* evidence of diversion of water by customer in whose name service is being rendered, or by a person benefiting from the use of such diverted water. This use/diversion of water may include the installation of water-consuming devices ahead of the meter; tampering or interfering with pipes, devices, or equipment connected to the Board's water distribution system; damage to, alteration of, or obstruction of any meter, (including the breaking of meter seals) which will permit the use of water without its proper registration of the Board's meter; and turning water on after it has been shut off by the Board. The property owner or person benefiting from the use of such diverted water will be required to pay, to the Board, up to three times the amount of the actual damages (based on normal/average consumption for a similar type customer) if any, plus all reasonable expenses and costs incurred, including, but not limited to, costs and expenses for investigation, disconnection, reconnection, service calls, labor and equipment, and expert witnesses, costs of the suit, and reasonable attorney fees. If service has been discontinued for use/diversion of water in violation of Board rules and regulations, the Board will not render water service to the customer or to any other person for customer's use at the same or any other location, and the Board reserves the right to refuse service to the customer at any other location owned or controlled by customer until:
- A. Customer has paid all applicable bills.
 - B. Customer has reimbursed the Board for all costs incurred in making corrections necessary to prevent further diversion of water.
- 1.12 Water Use During Emergency:** During an emergency condition, the Executive Director or his/her designated representative shall be authorized to take such temporary measures in furnishing water service to the citizens of Pueblo as he/she may feel necessary and appropriate for the public safety, health, and welfare. Said action will be taken only after the Executive Director or his/her designated representative has concurrence of the

President of the Board, or in his/her absence, a Vice President of the Board. In the absence of the Executive Director, the order of designated representative for the above purposes shall be:

- 1) Deputy Executive Director, if the position is active.
- 2) Director of Operations
- 3) Director of Administrative Services
- 4) Division Manager as designated by the Executive Director or Deputy Executive Director

1.13 Drought Response Plan: While the Board always encourages wise use of water, during a drought in which the water supply is not adequate to meet customary delivery standards, the following action plan shall be implemented by the Executive Director, or his/her designated representative, following concurrence and approval of the Board. The Executive Director will be responsible for developing the actual policies and procedures for drought response implementation, exemptions, enforcement, and penalties.

A. Drought Response Actions

1. **Stage I:** No mandated limits on irrigation, but customers will be encouraged to voluntarily decrease their water use.
2. **Stage II:** All irrigation will be limited to two days per week. A goal of 15 percent water savings in comparison to average summer usage is expected.
3. **Stage III:** All irrigation will be limited to one day per week. A goal of 30 percent water savings in comparison to average summer usage is expected.
4. **Stage IV:** All irrigation and other outdoor water uses are prohibited. Delivery of water for industrial and commercial uses may be reduced. A goal of 50 percent water savings in comparison to average summer usage is expected.

B. Extra-Territorial Water Customers

Potable Water. Potable water use outside the City limits may be limited or restricted under any of the above described drought response stages.

1. **Raw Water.** Raw water leases outside the City limits may be partially or totally suspended under any of the above described drought response stages.

C. Enforcement and Penalties

1. The first violation will be a written warning. The warning is a legal notice of violation of the lawn watering restriction.

2. The second violation will result in a \$100 wasted water charge added to your monthly water bill.
3. The third violation will result in a \$300 wasted water charge added to your monthly water bill.
4. The fourth violation will result in a restriction of service and a \$500 wasted water service charge added to your monthly water bill.
5. Any subsequent violation will result in discontinuance of service.

The above violations apply to all residential, commercial, and industrial customers, with the exception of a \$500 wasted water charge that applies to improper or unauthorized use of public or private fire hydrants.

- 1.14 Damage to Board of Water Works' Property:** Customers who damage Board property may be charged for repair or replacement costs, including, but not limited to cost of investigation, outside vendor service charges, Board labor and equipment costs, or other related costs, provided the Board can substantiate the customer's responsibility for the damage. Upon a customer's written request, received by the Board within fifteen (15) days of the date of the Board's invoice for damage repairs, the Board shall designate a referee to review the bill for damage repairs with the customer and make any necessary modification.
- 1.15 Use of Water from the Potable Water Dispensing Station:** The Board currently allows potable water delivery to authorized bulk potable water haulers at its Potable Water Dispensing Station (Station) located at 707 W. 3rd St., Pueblo, Colorado through an application and permit process. Potable water service from the Station is temporary in nature and subject to termination by the Board at any time. The Board does not guarantee that potable water will be available for delivery at the Station at any certain time or that it will always be available for delivery at the Station. The primary intent in providing the Station is to allow temporary potable water service to a relatively small number of customers in Pueblo County who do not otherwise have ready access to potable water. The addition of potable water customers who have large daily demands has increased the wait times and traffic congestion at the Station. Therefore, effective September 15, 2015, the Board reserves the right to limit the daily, monthly or annual quantity of water for any individual water hauler or for any individual premise that will be served by water obtained from the Station. The Board's Executive Director or his designee will periodically review each customer's daily use of the Station and determine whether that use constitutes an excessive use of the Station. If the Executive Director or his designee determines that a customer's use of the Station is excessive and creates a hardship for other Station customers because of the wait times caused by the excessive use, the Executive Director or his designee may limit the customer's use of the Station to specific hours of the day and/or specific days of the week.

SECTION 2.00 WATER RATES - INSIDE CITY

- 2.01 Meter Water Rates:** Water rates shall be reviewed periodically and approved by the Board. Rates adopted by the Board shall become a part of these rules and regulations. See Appendix A.
- 2.02 Multiple Dwelling Units Served Through a Single Water Meter:** For the first unit or space available for occupancy the charge shall be the minimum for the size of meter serving the property. To this shall be added the appropriate charge for each additional unit or space available for occupancy. The water allowed for this minimum charge shall be 2,000 gallons for the first unit or space, plus 2,000 gallons for each additional unit or space. All water used in excess of that allowed under the minimum charge shall be charged at the applicable rate. See Appendix A.
- 2.03 Private Fire Protection:** See Section 9.05 and Appendixes A and B for rules, regulations, and charges applicable to connections for unmetered fire hydrants, sprinkler systems, and/or standpipes.
- 2.04 Public Fire Protection:** See Section 9.01 and 9.02 and Appendixes A and B for rules, regulations, and charges applicable to fire hydrants provided in accordance with the contract with the City of Pueblo or contracts with other parties inside or outside the Pueblo City limits.
- 2.05 City of Pueblo:** All new services or changes in services shall be metered and all applicable meter and tap fees shall apply.

Water for use in City buildings, parks five (5) acres and larger, fire fighting, sewer flushing, street cleaning, and public drinking fountains shall be furnished without charge.

Unless special approval has been granted by the Board to participate in the above outlined program providing water without charge, all parks smaller than five (5) acres shall be charged for all water used at the regular applicable rate with no discount.

Water for public swimming pools, golf courses, skating rinks, cemeteries, and similar enterprise functions shall be charged at the regular applicable rates with no discount.

All City-maintained irrigated property established before May 15, 1979, except as otherwise designated by the Board, shall receive water without charge.

All City-maintained irrigated public street and parking lot beautification areas established after May 15, 1979, shall receive water without charge for the first three (3) years. After the first three (3) years, these areas shall be provided water at the regular applicable water rate and allowed a fifty percent (50%) discount on water consumed above the minimum.

All open spaces, utility/pedestrian-ways, and drainage easements not specifically accepted by the Board prior to May 15, 1979, shall be provided water at the regular applicable rates with no discount.

2.06 Miscellaneous Sales:

- A. Fire Hydrants:** The charge for supplying water from fire hydrants shall be as follows: A monthly minimum equal to that of a 3-inch or larger meter, as may be the case, shall be charged for the first 2,000 gallons, or any part thereof, as outlined in Appendix A. Additional use above the 2,000 gallons shall be charged at the Fire Hydrant Sales charge as specified in Appendix A. All water service supplied from fire hydrants shall be metered. Hydrant meters shall be brought to the Board's Meter Shop for reading any working day from the first through the fifth working day of each calendar month. As an alternative, the customer will be allowed to submit a photo of the meter register in lieu of bringing the meter to the Meter Repair Shop for the monthly reading (see Policy for Fire Hydrant Water Use). At a minimum, the applicant is required to bring the meter into the Board's Meter Shop once per year for an inspection, unless required to do so more often as directed by Board Staff. If meters are not read by the fifth working day of each month, the customer shall pay a monthly late read fee and estimated monthly usage as specified in Appendix A. Bills for service are due upon receipt, delinquent if not paid within twenty (20) days of billing. Fire hydrant meter customers who do not maintain a current account shall have their permit revoked.

All use of water from a fire hydrant, other than for use by the City of Pueblo or the Board, shall first be approved by the Board. This use shall be in accordance with the Board's Policy for Fire Hydrant Water Use. In addition, a deposit for the fire hydrant meter, as specified in Appendix A, shall be required. See Section 4.03. The customer shall be liable for any loss or damages to the fire hydrant, fire hydrant meter, auxiliary valves, fire hose, fire hydrant wrench, and other equipment furnished by the Board.

- B. Temporary Connections:** Water service for construction purposes, special events, and other uses where the connection is of a temporary nature shall be metered and charged at the regular applicable rates. See Appendix A. The metering of such water use shall be at the applicant's expense.
- C. Raw Water:** The rates and conditions for the sale of raw water shall be as provided by contract between the Board and customer. Contracts executed on or after March 20, 2012 shall require customer compliance with Section 5.07 of these rules and regulations.

- 2.07 State of Colorado:** Water served to all State of Colorado buildings and properties shall be provided at the regular applicable rate. Areas located within the Pueblo City limits which are maintained by the Colorado Department of Transportation for the purpose of highway beautification, and are approved by the Board, shall be furnished irrigation water without

charge for the first three (3) years. After the first three (3) years, these areas shall be provided water at the regular applicable rate, but shall be allowed a fifty percent (50%) discount on water consumed above the minimum. All new services or changes in services shall be metered and all applicable meter and tap fees shall apply.

SECTION 3.0
WATER RATES - OUTSIDE CORPORATE LIMITS

- 3.01 Water Service:** The Board shall be the sole judge of the type of water service rendered to properties located outside the corporate limits of the City of Pueblo and, alone, is empowered to designate and prescribe the rules, regulations, and schedule of water rates applicable thereto. Charges for water service to such properties may exceed the cost of similar service within the corporate limits of the City of Pueblo.
- 3.02 Metered Water Rates:** Water rates shall be reviewed periodically and approved by the Board. Rates adopted by the Board shall become a part of these rules and regulations. See Appendix B.
- 3.03 Multiple Dwelling Units Served Through a Single Water Meter:** For the first unit or space available for occupancy the charge shall be the minimum for the size of meter serving the property. To this shall be added the appropriate charge for each additional unit or space available for occupancy. The water allowed for this minimum charge shall be 2,000 gallons for the first unit or space, plus 2,000 gallons for each additional unit or space. All water used in excess of that allowed under the minimum charge shall be charged at the applicable rate. See Appendix B.
- 3.04 Private Fire Protection:** See Section 9.05 and Appendix B for rules, regulations, and charges applicable to connections for unmetered fire hydrants, sprinkler systems, and/or standpipes.
- 3.05 Public Fire Protection:** See Section 9.02 and Appendix B for rules, regulations, and charges applicable to fire hydrants for public fire protection.

SECTION 4.00
APPLICATION FOR SERVICE, DEPOSITS AND BILLING

- 4.01 Application for Service:** The Board shall require each new customer to apply for water service and provide the Board with such personally identifying information as the Board deems necessary for the provision of services. A new applicant shall be any person or firm who applies for water service and who has not had water service from the Board within the previous twenty-four (24) months.

Established customers of the Board shall provide application information, if requested to do so. Typically, this may be necessary if the established customer fails to maintain a current account with the Board and it becomes necessary to have the account secured by a deposit.

All applications for service shall be made in the true name of the person to be responsible for payment of charges for service rendered. Applications will be made at the Business Office of the Board unless specified otherwise by the Board. Identification satisfactory to the Board may be required prior to initiation of service. Incomplete applications for service or falsified information may be grounds for the Board to refuse service. Applicants for water service agree to abide by the terms and conditions set forth in the Board's rules and regulations. See Section 1.06.

Temporary service, not to exceed ten (10) days, may be initiated pursuant to a telephone application for service by the customer. Such service may only be initiated during regular business hours.

- 4.02 Service Deposits:** Deposits may or may not be required of residential and commercial class customers, at the option of the Board. When required, the deposit shall typically be based upon the estimated cost of three (3) months water service, but in no event less than \$75.00.

Deposits may be waived for owners of residential property. Unpaid bills for service left by owners, renters, or lessees shall be cleared before service is initiated to a subsequent customer. See Section 4.08.

Deposits may be waived for owners of commercial property. Unpaid bills for service left by owners, renters, or lessees shall be cleared before service is initiated to a subsequent customer. See Section 4.08.

Deposits shall be required of all renters/lessees of residential or commercial property. Renters/lessees who have demonstrated a satisfactory record of payment may be subject to a waiver of deposit at the discretion of the Board. To qualify for a deposit waiver, the Board may request the customer provide letters of credit from a bank, a similar utility company, or a credit agency report which is satisfactory to the Board. Any cost incurred in obtaining credit reports shall be borne by the customer.

Deposits shall be required from all renters/lessees who sign up for the Budget Billing program. The deposit shall be held until the account is finalized or the customer withdraws from the Budget Billing program. If the renter/lessee withdraws from the Budget Billing program, then the deposit will be held for an additional twelve (12) months.

Deposits will be held for not less than twelve (12) months and are held to guarantee payment of all bills assessed to a property by the Board. Deposits will be reviewed for return to the depositor following twelve (12) months of service. To qualify for a refund, the account must not have been delinquent within the preceding twelve (12) months.

The Board reserves the right to refuse service at a new premise if the applicant has outstanding charges from a previous address. In the event a customer is receiving water service and the Board becomes aware of an unpaid billing from a previous property, water service may be discontinued after serving standard notice of service interruption unless charges are paid in full.

If water service is discontinued due to delinquency, service shall not be reinstated until the account balance, an appropriate deposit and applicable service charges have been paid in full.

Established customers who develop a history of delinquency may be required to pay an appropriate deposit even though water service has not been discontinued.

Deposits will not be considered an advance payment for water service. At the option of the Board, the deposit may be applied at any time to the customer's account and a new deposit must be provided by the customer in order to continue to receive water service.

Payment of a deposit or delinquent account which is returned, "not paid" shall be reason for discontinuance of water service after the Board has made a reasonable effort to advise the customer of the returned payment.

When a customer requests a discontinuance of service, deposits shall not be refunded until a final meter reading is taken and the final bill computed.

At the option of the Board, commercial accounts may provide a Utility Surety Bond, in an amount specified by the Board, sufficient to cover at least three (3) months water service. Minimum term of a Bond shall be not less than twenty-four (24) months. The Utility Surety Bond must be provided on a timely basis and contain a cancellation clause of not less than thirty (30) days. In the event the customer cannot provide the Bond timely, the Board may require a cash deposit pending receipt of a Bond.

- 4.03 Deposit for Special Use:** All persons or firms taking water from fire hydrants or other special connections for use in water hauling, construction, backfilling, demolition of building, paving, private street sweepers, or any other use, either in the City of Pueblo or outside the corporate limits of the City, shall make a deposit as specified in Appendix A for a temporary meter. All connections shall comply with Board requirements and Colorado Department of Health regulations on cross-connection and backflow prevention.
- 4.04 Monthly Bills:** All accounts are due and payable at the office of the Board, or its authorized pay station(s). Bills are due upon receipt, delinquent if not paid in full within twenty (20) days from date of rendering statement.

Metered water service shall be billed on a monthly cycle basis, as determined by the difference in meter readings in 1,000 gallon units. (See Section 4.10 for irrigation water meter billing.) The term *month* for billing purposes means the period between two consecutive regular meter readings, and such readings are to be taken as nearly as practicable every thirty (30) days.

Should the Board be unable to read the meter or meters because of inclement weather conditions, or for another unusual circumstance, the Executive Director or their designated representative may authorize the estimation of meter readings. The basis for estimation will be the customer's consumption experience during the most recent like billing period. Example: December, current year, vs. December prior year. If the next reading shows that the bill for amount of water delivered since the previous meter reading is not equal to as much as the minimum charge for each month that has passed since the previous meter reading, then the customer shall pay the minimum charge for each month since the last regular reading.

Failure to receive a bill in no way exempts the customer from payment for service rendered. The Board will mail or email to the customer, at the service address or to another mailing address designated by the customer, a bill for water delivered, and it shall be conclusively presumed that the customer received said bill by mail within forty-eight (48) hours after the bill was mailed or immediately after the bill is sent to the email address on file.

- 4.05 Budget Billing:** All customers of the Board are eligible to sign up for the Budget Billing program at any time online or by written request to the Board's business office. Renters/Lessees that wish to participate in the Budget Billing program must receive signed written consent from the property owner, using the Board's approved form.

The basis for calculating Budget Bills will be the aggregate charge for the prior twelve (12) months, divided by eleven (11). The Budget Bill amount will remain in effect until the settlement period, which has been established as March of each year. At settlement, if there is a balance due the account must be paid in full by the due date of the March billing. If there is a credit balance, it will be applied to the account for the March billing. If the credit balance exceeds the amount of the March bill, the balance will be refunded by check unless said refund is less than \$100.00 in which case the credit will be posted to the account.

Monthly Budget Bill amounts not paid on time will subject the account to discontinuance. If service is discontinued, all charges including any deferred amount will become due immediately, and the account may be removed from the Budget Billing program. If removed due to delinquency, the account will be ineligible to participate in the Budget Billing program for one (1) year.

Any payment returned for Insufficient Funds twice in a twelve (12) month period, will result in the account being removed from the Budget Billing program and it will be ineligible to participate in the Budget Billing program for one (1) year.

Customers may elect to withdraw from the Budget Billing program at any time. This request may be made online or in writing and forwarded to the Board's business office. Any balance owed must be paid by the due date indicated on the bill.

- 4.06 Delinquent Accounts:** Accounts which are thirty-five (35) days delinquent shall receive a notice of discontinuance, and water service shall be shut off on the date specified in the notice unless the account balance is paid in full on or before the date and time specified. At least seven (7) days shall elapse between issuance of notice of discontinuance and discontinuance of water service. Water service which has been discontinued for delinquency shall not be reinstated until the account balance has been paid in full, plus applicable deposit and service charges. If the Board incurs expense to discontinue or reinstate water service, the cost shall be borne by the customer.
- 4.07 Payment for Service Rendered:** All accounts must be paid in United States dollars, whether by cash, check, draft, credit card or money order. Accounts paid by check or drafts are subject to collection prior to final credit to the customer's account. Payments returned to the Board marked *NOT PAID, ACCOUNT CLOSED, INSUFFICIENT FUNDS*, etc., are subject to discontinuance of service, upon reasonable notice to the customer by the Board. A service charge is applicable for processing returned payments. The Board may refuse to accept payment by check or draft from a customer having a history of three (3) returned checks within the prior twelve (12) months.
- 4.08 Purchasing and Leasing:** It is the responsibility of the purchaser of property to ascertain that the water account is paid to the date of sale. Property owners who lease or rent a premise to a tenant, and who permit the tenant to pay for water service, should ascertain whether the water account has been paid to date when a tenant vacates the premise. The Board provides service to the property, for which the owner is responsible. Unpaid bills are the responsibility of the property owner and must be paid before service can be restored to the property. The Board may file a lien against the property for outstanding charges and cost of filing. The property owner shall be notified, whenever possible, of the Board's intent to file a lien and shall be notified when a lien is filed.

Property owners whose tenants pay for water service are eligible to list themselves on the Board's Third-Party Notification system to be kept apprised of delinquency or service-related problems.

- 4.09 Vacancies:** Vacancy credit shall be recognized from the date when written notice is received by the Board. No such credit shall be rendered for a period of less than one (1) month. Vacancy credit shall not apply if the Board is not properly notified, or if someone other than Board personnel shut water service off.

Water service shall be resumed upon application of the owner of said property, or owner's authorized agent, providing that the water account is not in arrears for water service previously rendered. If for any reason water service to multiple dwellings served by one meter cannot be turned off, vacancy credit will not be allowed.

When billing multiple dwelling units served through a single water meter, the number of units to be charged for will be determined by the number of separate units or spaces which have water service and are available for occupancy.

Vacancy credit will be allowed for multiple dwelling units or spaces which are permanently vacated. The dwelling unit will then be inspected by the Board and classified as follows:

- A. A permanent vacancy** shall be defined as a former separate dwelling unit or units which have since been reduced to fewer or no space available for occupancy, or a separate dwelling unit or units which have been vacant for six (6) months or more and are not expected to be occupied in the foreseeable future.
 - B. A nonpermanent vacancy**, for which the vacancy credit shall not apply, shall be defined as a unit which may be temporarily vacant but is available for occupancy. A mobile home space having a water connection shall be considered a dwelling unit available for occupancy.
- 4.10 Multiple Water Services – Residential:** Each property shall have individual metered service and will be billed as a separate account. When two (2) structures are on a single property, served by separate lines, both structures must be metered at the same time. Multiple structures on the same property can be served by one (1) or more meters.
- 4.11 Irrigation Meters:** For a property having two (2) or more metered services where one (1) or more of the services provides water exclusively for irrigation of lawns and shrubbery, each meter shall be billed separately, and the applicable rate applied to each meter as a separate account.
- A.** For meters used exclusively for irrigation of lawns and shrubbery which were in use prior to December 31, 1970, the water consumption for the period from the regular date of reading in November to the following regular reading in April shall be billed to the customer on the April billing. The total consumption during this period shall be billed on the same basis as single month's consumption. If at any time the irrigation meter

indicates that there is no water consumption, the customer will not be billed. The conditions of this paragraph shall be observed until such time as there is a change in ownership/tenancy. Upon transfer of the account to a new customer/owner, the account shall be converted by the Board to the conditions outlined in paragraph 4.11-B.

- B. For meters installed after January 1, 1971, used exclusively for irrigation, a charge will be billed monthly in accordance with the established rate for the applicable size of meter. For residential irrigation meters minimum monthly charges for the non-irrigating months of November to March, shall apply only if there is consumption. For all other months the monthly minimum will be billed regardless of whether or not there is water consumption.
- C. Where meters are established for the City of Pueblo, exclusively for irrigation and beautification purposes, the water consumption for the period from the regular date of reading in November to the regular reading in April shall be billed on the April billing. The total consumption during this period shall be billed on the same basis as a single month's consumption.
- D. Where meters are installed for the Colorado Department of Transportation and are established exclusively for highway irrigation and beautification purposes, the water consumption for the period from the regular date of reading in November to the regular reading in April shall be billed on the April billing. The total consumption during this period shall be billed on the same basis as a single month's consumption.
- E. If the customer requests the irrigation meter be placed in service, the Board will turn on the water, provided the customer's domestic/commercial service and irrigation meter accounts are not delinquent. See Section 8.13.

4.12 Service Charges: Customer accounts are subject to service charges as compensation to the Board for its cost to provide the various services described herein.

- A. Nonpayment:** A fee of at least \$20.00 shall be assessed on each delinquent account that is not paid in full by the date specified on the notice of discontinuance. This fee includes the cost to shut off and/or reinstate water service during regular business hours. If the customer request results in after-hours call-out, overtime, or other costs to the Board, such additional costs shall be borne by the customer.
- B. Dishonored transactions:** A fee of \$15.00 shall be paid to the Board by customers whose checks are not honored by their banks because of insufficient funds, accounts closed, postdating, dispute reversal or other legitimate reason, including, but not limited to: personal or business checks, direct debit or other means of electronic fund transfers and credit or debit card payments.
- C. Field collection:** A fee of \$10.00 shall be paid by any customer whose account balance is collected at the property by Board personnel.
- D. Irrigation systems and/or meters:** The turn on/off service will be provided free of charge, twice annually, once at the beginning of the irrigation season and once at the end of the

season. Additional requests for this service will be honored on a fee basis. Additional requests shall be subject to a charge of \$20.00. Premises having one meter which serves both domestic/commercial and irrigation service shall be subject to the same charge as listed above. Requests to turn on service will be honored providing the account standing is satisfactory and not in delinquent status.

- E. Finance Charges:** The Board may bill customers separate and aside from its customary utility billing process for such things as material sales, water leases, property leases, property damage recovery, etc. Such "Service Account" billings shall be due upon issuance, delinquent if not paid within thirty (30) days of rendering statement. Delinquent balances shall be subject to a late payment charge of 1.5% per month on the unpaid balance. By special arrangement with the Finance Manager or his/her designee, service account customers may enter into a short-term financing with the Board for such things as water main extension agreements, main assessments, etc., for a term not exceeding twelve (12) months. Short term financings shall be subject to a finance charge equal to the prevailing Prime Rate or as otherwise determined by the Director of Administrative Services.
- F. Missed Appointments:** The Board will set appointments upon customer request for field services such as a turn on/off, leak detection, etc. If the customer does not keep the requested appointment, does not provide the Board with advance notice, and later requests a return visit to complete the same or similar service, the customer shall be assessed a fee of \$20.00 for each missed appointment. The second consecutive missed appointment shall result in all service charges to be paid prior to reinstatement of water service and scheduling of a future appointment.
- G. Meter Tampering or Damage to Board Property:** If the Board incurs costs to reinstall a meter as a result of tampering or damage to meter transmission units, locking devices, etc., such costs shall be borne by the customer and paid in full prior to reinstatement of water service.

4.13 Service Leaks: In the event of a service leak, an adjustment to the customer account may or may not apply.

- A. Should a leak occur **INSIDE** the structure, a billing adjustment will not be given. This "no credit" provision applies to leaks in toilets, water softeners, etc.
- B. Should a leak occur **OUTSIDE** the structure, a billing adjustment may be given. Typically, this would involve a leak in the customer-owned service line between the meter and the structure served. If the loss of water is a result of negligence, such as failure to properly turn off sprinkler system valves, outside faucets, etc., a billing adjustment will not be given.
- C. At the time of leak detection, the Board will obtain a meter reading and notify the customer of the leak in writing, or orally if possible. A record of this notice will be kept by the Board's Service Department and/or Billing Department. See Section 7.01 regarding time limits for completing repairs.

- D. The total amount of water used during the period from the beginning of the leak and ending with the first detection by the Board that a leak exists, may be adjusted to the normal consumption for the period. However, the maximum adjustment period shall be no more than sixty (60) days.
- E. After the leak has been detected and notice has been given to the customer, there may be an adjustment of fifty percent (50%) credit for subsequent water loss, based on the normal consumption for that customer.
- F. All adjustments shall be approved by the Customer Services Supervisor.

4.14 Liens: The Board, by its Resolution 86-10, and the City, by Ordinances No. 5322 and No. 5410, provide that the unpaid charges for water service shall be a lien against the property served and provide a method for foreclosure of said lien. Further, these Ordinances and more particularly Ordinance No. 5410, provide the following:

- A. The charges of the Board of Water Works for water service, including main assessments, tap fees, meter fees, plant water investment fees, delinquent customer turn-on fees, and check processing fees, shall be due and payable according to the *Rules and Regulations* of the Board of Water Works of Pueblo, Colorado, as adopted from time to time. All due and unpaid fees and charges, plus interest thereon at the rate of one and one-half percent (1.5%) per month shall constitute a perpetual lien on and against the property serviced. The Board or its agent shall cause a notice of the lien stating the amount of the due and unpaid fees and charges and describing the property served to be recorded in the office of the County Clerk and Recorder of Pueblo, Colorado.
- B. The lien for unpaid fees and charges may be foreclosed by the Board of Water Works of Pueblo, Colorado, by bringing an action in the District Court in and for the County of Pueblo, State of Colorado, in the manner prescribed for the foreclosure of liens set forth in Chapter 38, Article 39, Colorado Revised Statutes as amended.

The Board may file a lien against the property for outstanding charges and cost of filing as set forth above.

4.15 Unexplained Consumption: In the event a customer experiences an abnormally high billing for which the water consumption cannot be identified by ordinary methods, the Board of Water Works may provide a billing adjustment under certain circumstances.

- A. Should a customer receive a water bill for unusually high consumption wherein the consumption cannot be identified in any way, and
- B. Where the customer's premise has been physically inspected by Board personnel in an effort to determine the source of loss, and
- C. Where the customer has witnessed a test of the meter serving the premise in accordance with applicable standards, and the meter tests within accuracy parameters, and

- D. An Adjustment Review Committee, comprised of the Finance Manager and/or the Customer Services Supervisor, and the Meter Services Supervisor and/or the Field Services Manager of Transmission & Distribution, has met to review the circumstances,
- E. A billing adjustment may be authorized, not to exceed fifty percent (50%) of the usage which is over and above the normal usage for a similar billing period as determined by the Adjustment Review Committee. Only one such adjustment may be given to a customer at any premise.
- F. All decisions of the Adjustment Review Committee shall be final.

SECTION 5.00 PLANT WATER INVESTMENT FEE

- 5.01 Plant Water Investment Fee:** A plant water investment fee (PWIF) will be charged to all customers seeking water service from the Board by means of a new, additional, or increased size of metered connection to a Board water main or private main and/or service line that is not master metered. In addition, a change in type of service, i.e. single family residential to multifamily residential or commercial, or vice versa, may require the customer to pay an additional PWIF.
- 5.02 Amount of Fee:** The PWIF will be reviewed periodically and approved by the Board. Fees adopted by the Board will become a part of these rules and regulations. See Appendix C.
- 5.03 When Fee Due:** The PWIF will be due and payable when application is made to the Board for the new, additional, or increased size of water meter and prior to the installation of the water meter. In establishing the date for determining the applicable PWIF, the applicant, at the time of making application, must: 1) have a structure in place which is ready for water service, or 2) have a valid building permit issued by the Pueblo Regional Building Department, or 3) be required by City ordinances to install landscaping upon a parcel of ground for which no structure is planned, i.e., parking lot, storage lot, etc. If the PWIF is increased by the Board and a building permit is not issued prior to the effective date of the increase, the increased fee will apply. Likewise, if a building permit is issued prior to the effective date of the increase, but an application for service is not completed prior to the effective date of the increase, the increased fee will apply. A building permit is considered expired from non-use if the building or work authorized by the building permit has not begun within sixty (60) days from the date of issuance of the original permit, or if the building or work authorized has been suspended or abandoned for a period of one hundred twenty (120) days. In case of a change in type of service, the additional PWIF shall be due and payable when the building permit is issued or, if no building permit is issued, when the Board determines the change has taken place.
- 5.04 Application for Service:** The Board will accept an application for water service to an existing property, subject to the following:
- A. There is an existing water main fronting the property to be served, or
 - B. There is a contract with accompanying deposit for water main extension so as to provide a frontage main as required by the *Rules and Regulations*, or
 - C. The City of Pueblo, or other public body, has on file a valid petition initiating action to form a Special Improvement District which includes the installation of water mains.

Application for water service will be canceled under the following conditions:

- A. Where there is an existing frontage water main and the PWIF is not paid or the applicant's water meter is not installed within one hundred twenty (120) days of the application for water service.
- B. Where there is a contract and deposit for water main extension and the PWIF is not paid or the applicant's water meter is not installed within one hundred twenty (120) days from the completion of the water main installation.
- C. Where there is a petition for water system improvement:
 - 1. And the contract for installation of the water system improvement is not authorized within six (6) months from the date of issuance of the improvement district number, or
 - 2. If the PWIF is not paid and the applicant's water meter is not installed within one hundred twenty (120) days of completion of water system project.

5.05 Exemptions from Fee: The following water services are exempt from the payment of a PWIF:

- A. Connections used exclusively for fire protection either public or private.
- B. Connections for the City of Pueblo. This exemption applies only to city-owned and managed property. This exemption does not apply to parks smaller than five (5) acres, open spaces, utility/pedestrian ways, drainage easements, and city-owned and managed property to be transferred to private ownership or leased to other parties.
- C. Connections for raw water service for which the Board might determine rates and/or fees on a cost of service basis.
- D. Connections for areas located within the city limits which are maintained by the Colorado Department of Transportation for the purpose of highway beautification.
- E. Connections for properties previously served either by a water meter or flat rate billing. Proof of this water service must be presented at time of application. An exemption or credit will only be given for size of the previous water meter or service line.
- F. Connections for properties upon which a new project is being built by a nonprofit entity for the purpose of providing below market-cost housing for low-income or elderly residents. For purposes of this Section F, "nonprofit entity" includes only those entities which:

- 1) are publicly owned and
- 2) receive fifty percent (50%) or more of their funding from the City of Pueblo or whose governing body is at least fifty percent (50%) appointed by the City of Pueblo, and
- 3) qualify as a nonprofit and tax-exempt organization under *Section 5.01(c)3 of the Federal Internal Revenue Code of 1986, 26 U.S.C. 501*, as amended, or be exempt from tax as a government or municipality.

For purposes of this Section F, "elderly" is defined as 62 years of age or older. "Low income" is as provided in the *United States Department of Housing and Urban Development (HUD) Low Income Limits*. "Below market cost" is defined by the Pueblo rental market. This exemption will only be granted as an in-kind donation to assist in obtaining a matching grant for the nonprofit entity applying for this exemption. The Board retains full discretion to grant or deny this exemption, based on its review of the merits of the project.

The entity to which the Board grants an exemption from fee must enter into an agreement with the Board that if the property is subsequently transferred to a non-publicly owned entity that the exempt entity will, at the time of such transference, pay to the Board the full PWIF to which the Board would have been entitled but for the exemption.

5.06 Increase or Change in Type of Water Service: A customer request for an increase in water meter size will be granted upon payment of the difference in PWIF for the water meter size requested and the water meter size existing at the time of request.

If a single meter serves multiple dwelling units and the number of units is increased, a payment of a PWIF will be required whether or not an increase in water meter size is requested. The fee must be paid prior to occupancy of the additional unit(s). The customer must pay a fee for each additional unit or the difference between the fee for the new water meter size and the fee for the existing water meter size at time of the increase, whichever amount is greater. See Appendix C.

In the case of a change from residential to commercial or vice versa, the difference in PWIF shall be calculated based on the total fee for the existing units or meter size, whichever is greater, then subtracting the total fee for the new units or meter size, whichever is greater. If the calculation requires an additional payment, the payment shall be due and payable as soon as the change is made. If the calculation produces a credit, said credit shall run with the property and may be utilized to offset payment of future PWIF on the original property only.

No refund will be made to any customer for a decrease in size of water meter, reduction in number of units, or abandonment of water service.

5.07 Large Water Demand Requirement In order to meet the future demands of the Board's customers, the Board has evaluated the impact that a large water demand customer places on the Board's water rights and source of supply system. In order for the Board to meet the water demands of the Pueblo community over the long term, any customer that places a new water demand on the Board's system, after March 20, 2012, in excess of the Large Water Demand Allowance (LWDA) shall be required to satisfy the Large Water Demand Requirement (LWDR) as described below. The Board shall set the LWDA annually with the initial LWDA set at 520 acre-feet per year.

A. Potable Water Customers

For potable water customers that have demands in excess of the LWDA, the LWDR shall be satisfied under one of the following methods:

- Water rights acceptable to the Board based on the Board's evaluation of the water rights – customer may be required to provide a comprehensive water rights evaluation so the Board can make its evaluation. Water rights shall be provided to the Board free and clear of all encumbrances and customer shall be responsible for all costs, including but not limited to legal and engineering costs, to transfer the water rights to the Board for use in its system.
- At the Board's option, cash at the rate of \$16,200 (subject to periodic review and adjustment by the Board) per acre-foot of water delivered to satisfy the LWDR.
- The Board reserves the right to limit the quantity of water that would be eligible for the cash option payment.

The LWDR shall apply to all potable water customers whose total projected water demand at a property exceeds the LWDA regardless of the number or size of meters serving the property. The LWDR for potable water customers is the difference between the customer's estimated maximum annual quantity of water at build out and the LWDA. The customer shall provide engineering documentation for the maximum annual quantity of water at build out. The LWDR shall be subject to review and adjustment if the customer's actual usage exceeds the customer's initial projected maximum annual quantity of water requested by the customer at the time service is initiated by more than 10 percent or 100 acre feet, whichever is less. For example, if a customer needs 5,000 acre-feet of water per year, the customer shall provide an LWDR of 4,480 acre-feet, i.e. 5,000 acre-feet minus 520 acre-feet. If in year two the Board delivers 5,100 acre-feet of water to the customer, the customer shall be required to provide an additional LWDR of 100 acre-feet. If a customer uses less than the LWDA, no credit, i.e. refund, will be allowed or paid by the Board.

The LWDR shall be required at the time of the customer's application and any additional LWDR shall be required within 60 calendar days of notification by the Board. The cash option amount per acre foot noted above, i.e. \$16,200, shall be subject to periodic review and adjustment by the Board.

The customer shall be required to satisfy the LWDR in addition to paying any Plant Water Investment Fee required by these rules & regulations. However, said Plant Water Investment Fee shall be calculated based on the usage rate of a 3" meter regardless of projected or actual usage.

B. Raw (Non-Potable) Water Customers For raw (non-potable) water customers that have demands in excess of the LWDA, the LWDR shall be satisfied under one of the following methods:

- Water rights acceptable to the Board based on the Board's evaluation of the water rights – customer may be required to provide a comprehensive water rights evaluation so the Board can make its evaluation. Water rights shall be provided to the Board free and clear of all encumbrances and customer shall be responsible for all costs, including but not limited to legal and engineering costs, to transfer the water rights to the Board for use in its system.
- At the Board's option, cash at the rate of \$16,200 (subject to periodic review and adjustment by the Board) per acre-foot of water delivered to satisfy the LWDR.
- The Board reserves the right to limit the quantity of water that would be eligible for the cash option payment.

The LWDR shall apply to all raw (non-potable) water customers locating within the Pueblo City limits whose LWDR exceeds the LWDA. Raw (non-potable) water service to customers located outside the Pueblo City limits shall be governed by a separate and specific contract that details the terms and conditions for said service. The LWDR shall be subject to review and adjustment if the customer's actual usage at the property exceeds the customer's initial projected maximum annual quantity of water requested by the customer at the time service is initiated by more than 10 percent or 100 acre feet, whichever is less. For example, if a customer expects to need 5,000 acre feet of water per year, the customer shall provide the LWDR of 4,480 acre feet, i.e. 5,000 acre feet minus the basic allowance of 520 acre feet. If in year two the customer is provided 5,100 acre feet of water, the customer shall be required to provide an additional LWDR of 100 acre feet. If a customer uses less than the LWDA, no credit, i.e. refund, will be allowed or paid by the Board.

The LWDR shall be required at the time of the customer's application and any additional LWDR shall be required within 60 calendar days of notification by the Board. The cash option amount per acre foot noted above, i.e. \$16,200, shall be subject to periodic review and revision by the Board.

The customer shall pay the LWDR to the Board in addition to a Source of Supply Fee (SOSF) for the LWDA. Said SOSF shall be calculated as follows:

Multiply the initial LWDA times the raw water plant water investment fee (RWPWIF). The RWPWIF shall be \$1,233 per acre-foot as of January 1, 2012 and shall be subject to annual review and adjustment by the Board. Customers who

require less than the LWDA of raw (non-potable) water per year shall pay only the SOSF based on the actual demand for raw (non-potable) water. If the customer's future annual use exceeds the customer's initial projected maximum annual quantity of water requested by the customer at the time service is initiated by more than 10 percent or 50 acre feet, whichever is less but is still less than 520 acre-feet, the customer shall pay an additional SOSF. Said additional SOSF shall be calculated by multiplying the additional quantity of water times the RWPWIF in effect at the time. For example, if a customer expects to need 400 acre-feet per year, but in the future actually uses 450 acre-feet, the customer shall pay an additional SOSF of 50 acre-feet times the RWPWIF in effect at that time. Only if the customer's demand exceeds the LWDA will the LWDR be triggered.

- C. **Potable and Raw Water Customers** For any existing water customer (potable and/or raw water) who does not have a specific contract or water agreement in place as of March 20, 2012, the provisions of this section shall apply for any new or expanded water demand in excess of the LWDA or the customer's maximum historic annual use, whichever is greater. For example, if the LWDA is 520 acre-feet and the customer's maximum historical annual water use was 1,000 acre-feet prior to March 20, 2012 but their current annual water use is only 800 acre-feet, then 1,000 acre-feet shall be used as the basis to determine what actions are required under this policy.

The provisions of this section shall not alter the express terms of any contract or water agreement in place as of March 20, 2012 regarding the amount of water (potable and/or raw water) to be supplied or consideration to be paid to the Board.

SECTION 6.00 WATER TAPS

6.01 General Requirements for Water Taps:

Application shall be made on the prescribed form and must include the legal description and street address of the property to be served.

The tap or other connection to the water main must be made by Board personnel after any applicable *pro rata* charge for a water main(s) and after the tap fee has been paid to the Board. The *pro rata* charge or water main assessment may be deferred when the tap is made in advance of paving and when water service is not desired at that time.

Tapping by unauthorized persons is a violation of these rules, and the violator will be prosecuted in a court of law.

Taps must be on the side of the water main nearest the property to be served. The Board requires separation of building sewers and building drains from water service lines in accordance with the *Uniform Plumbing Code* as adopted by the City.

Tap must be located within the boundaries (projected) of the property to be served.

6.02 Schedule of Tap Fees: Tap fees will be reviewed periodically and approved by the Board. Tap fees adopted by the Board will become a part of these rules and regulations. See Appendix D.

6.03 Transfer of Taps: If an owner has a valid tap on a Board water main not adjacent to the property served, and a Board water main is installed adjacent to the property served, the Board will relocate the number and size of tap to the water main adjacent to the property served upon payment of the cost of materials for the relocated tap and satisfactory arrangement for abandonment of the old tap at the water main, and the applicable tap fee will be waived. If the Board initiates a water main installation for replacement of a Board water distribution main, the Board will be responsible for transferring taps and "tying over" the customer's water service line.

- A. If there is more than one customer served by a tap to be transferred, no credit is allowed to any of the customers.
- B. No credit is allowed when a tap is transferred from a private water service line or main to a Board water main.
- C. A customer relocating a tap to avoid future problems with freezing will receive a transfer tap upon payment of the cost of materials only.

6.04 Tapped Couplings and Tees: The customer must furnish all material including tee, valve, and valve box. These materials must be installed in accordance with Board specifications.

- 6.05 Fire Hydrants and Fire Lines:** Taps, tapped couplings, or tees are not to be installed on City fire hydrant leads, private fire hydrant leads, or private fire lines.
- 6.06 Abandonment:** No refund of tap fees will be made to any customer for a decrease in size or abandonment of tap. An abandoned tap that once served a property may be reconnected at the expense of the property owner, with no additional tap fee.

**SECTION
7.00
WATER SERVICE
LINES**

7.01 Ownership and Maintenance: All water service lines, private mains, valves, and appurtenant fixtures, with the exception of the water meter set, are owned and must be maintained by the property owner and all costs for installation, maintenance, and/or replacement of these are the responsibility of the property owner. Effective May 19, 2015 the Board will repair or replace leaking single family residential water service lines, including those water service lines serving residential duplexes (see definition below) served by one water meter set. Such repair or replacement will be in accordance with the guidelines contained herein (hereinafter referred to as the “Residential Repair Program”). Effective September 1, 2015 the Board will collect a \$1.00 surcharge per month from each single family residential customer whose service address is eligible to participate in the Residential Repair Program. The intent of the surcharge is to fund the program and the surcharge shall be subject to periodic review by the Board.

The guidelines for the Residential Repair Program are as follows:

1. For the purpose of establishing areas of responsibilities for the property owner and the Board, the reference for selected terms is provided below or new definitions are provided:
 - a. Water Service Line – See Section 1.02-D.
 - b. Private Main – Buried pipeline that carries potable water from a Board main to multiple properties.
 - c. Duplex – Two, independent single family residential units that share a common wall and are located on a single tract of land.
 - d. Public Right-of-Way – Strip of land which is owned and maintained by the City of Pueblo or Pueblo County which grants the public the right to travel unhindered, i.e. a public street, roadway or alley.
 - e. Water Meter Set – See Section 1.02-C.
2. Only owners of a property that is designated as single family residential, including those properties that have a water service line serving a residential duplex served by one water meter set, with a leak on their water service line that occurred on or after May 19, 2015 are eligible for this Residential Repair Program.
3. Only the portion of the water service line that is located in the public right-of-way, and extends from the Board main to the water meter set or from a private main to the water meter set will be included in this Residential Repair Program. The repair or replacement of the portion of the water service line from the water meter set to the single family residence, and that portion of the water service line that is located outside the public right-of-way (except as noted in 7.01 5. below) will remain the responsibility of the property owner . The Board shall have the sole

discretion on determining whether to repair or replace any portion or all of the water service line located within the public right-of-way.

4. The Board will not repair or replace private mains under this Residential Repair Program. If a customer's water service line is tied to a private main and a leak is discovered on the private main, the Director of Operations or his designee will advise the property owner of their responsibility related to the private main and their water service line. It is not possible to anticipate all situations that involve water service lines connected to private mains so, the Director of Operations will initiate a review of the Board's records and, when a private main is identified, the owners of the properties connected to that private main will be notified so they understand their responsibility related to the private main and their water service line.
5. The portion of a water service line installed across separately owned private property will not be repaired or replaced by the Board under this Residential Repair Program regardless if it is between the Board main and the water meter set. Only the portion of the water service line located within the public right-of-way will be repaired or replaced by the Board except in those cases where a Board main was installed in an easement for use and benefit of the Board. In those cases the Board will repair the portion of the water service line contained within the Board easement.
6. Prior to the Board commencing repair or replacement of a water service line the property owner will be required to sign an acknowledgement form that details the responsibilities of the property owner and the Board related to the water service line. Failure of the property owner or his/her legal representative to sign the acknowledgement form within twenty-four (24) hours of delivery (paper copy or electronic copy) to the property owner may disqualify the property owner from participating in the Residential Repair Program.
7. Subject to availability, repair or replacement of the water service line will be completed by Board crews. A private contractor may be utilized at the discretion of the Director of Operations or his designee.
8. Under normal circumstances, if it is not possible to begin the repair or replacement of the water service line within twenty-four (24) hours of discovering the leak, the Board may choose to shut off the corporation stop, provide temporary service to the property, and then return to the site as soon as possible to complete the repair or replacement.
9. For water service lines that are not connected to a Board frontage main, the Director of Operations or his designee shall determine the level of repair provided to any portion of the water service line which is not within the frontage of the property being served. For that portion of the water service line that is not within the frontage of the property being served, i.e. property lines extended to the street in front of the property, or the property lines extended to the alley behind the

property, the Board, at its sole discretion, may perform a spot repair, move the tap and water service line to a Board main located closer to the property or move the tap and water service line to the Board main that fronts the property and forgive all or a portion of the Board main assessment(s) for the property. The Board will not move the tap and water service line to a Board main that has a Developer main assessment unless the property owner agrees to pay the main assessment.

10. Under normal circumstances, the Board will not make repairs or turn off a corporation stop outside normal working hours. Depending on the potential for significant damage or public safety concerns, Board supervisors shall use their discretion when determining whether to shut off a corporation stop after normal working hours.
11. In establishing this Residential Repair Program the Board is solely offering to provide repair or replacement of the specified water service lines as a customer service. Except for the cost associated with the Board's completion of the repair or replacement of a water service line as provided in this Residential Repair Program, the Board is not undertaking any responsibility of the property owner in connection with the water service line.

The following applies for eligible property owners who refuse to execute the required acknowledgement form or property owners who are not eligible to participate pursuant to the guidelines of the Residential Repair Program:

The Board may refuse to deliver water to any property whose water service line or private main is improperly designed or constructed, or which is not in proper condition to carry and convey water. Leaks on a property owner's water service line or private main must be repaired within ten (10) days of the date the Board notifies the property owner. If the Board determines that the leak is causing substantial property damage or wasting a significant amount of water, the Board will provide seventy-two (72) hours written notice to the property owner that the leak must be repaired or the Board will shut off the leaking water service line or private main and bill the property owner for costs incurred by the Board. In cases where the leak is a safety risk or is causing extreme danger to public or private property, the Board may elect to shut the water off immediately and, after providing written notice to the property owner, may repair the leak. The property owner will pay the Board for all costs incurred to shut off the leaking water service line or private main as well as all costs of repair including, but not limited to traffic control, excavation, water service line repair, private main repair, landscape repair, street repair and sidewalk repair. Notice pursuant to this section may be mailed to the service address or such other address provided in writing by the property owner and said notice shall be conclusively presumed to have been received by property owner forty-eight (48) hours after mailing. Notice pursuant to this section may also be personally delivered to the property owner and shall be effective upon delivery.

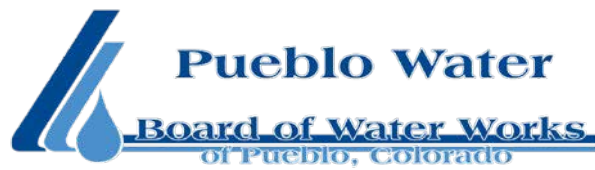
7.02 Installation: All water service lines must be installed in accordance with Board water service line specifications and any applicable regulations in the *City of Pueblo Code of*

Ordinances. All valves and/or any other appurtenances must be installed at location(s) specified by the Board. See Appendix G.

- 7.03 Abandonment:** When water service is abandoned and/or the building being served is demolished, the property owner's service line will be disconnected from the water main and the corporation stop or valve at the main will be closed, and any associated costs become the property owner's responsibility. If the property owner does not disconnect the water service after thirty (30) days' notice, the Board will disconnect the water service and bill the property owner for the cost. The Executive Director or his designated representative may authorize the granting of an extension of one (1) year. A written request for extension must be submitted in advance to the Division Manager of Transmission & Distribution (see Section 6.06 and Appendix D, item VI, part D). No refund will be made to any customer for abandonment of water service.
- 7.04 Fire Protection Service Lines:** A fire protection service is completely separate from any other service line. Each fire protection service line must have its own tap or tee off of a Board or private water main.
- 7.05 Locating Water Service Lines:** The Board will assist in locating water service lines, mains, valves, and meter sets at no charge. It is not always possible to precisely locate underground water service lines, mains and valves. Therefore, except as required by Colorado law, the Board accepts no responsibility for lost time or any expenses incurred if the location is missed.
- 7.06 Cross-Connection Inspection:** All water connections served by the Board are subject to a cross-connection inspection or survey. In addition, all customers served by the Board must comply with the following:
- A. Disconnect alternative water sources from the water service lines receiving water from the Board's system.
 - B. Eliminate all hazardous cross-connections and back siphonage conditions.
 - C. Install and maintain on each potable water service line or private main (See Section 10.02 I) serving any commercial property, a Board approved Reduced Pressure Principle Backflow Assembly. The purpose of the backflow assembly is to protect the Board's water customers and system.
 - D. Install and maintain Board approved backflow assemblies on all fire protection systems.
 - E. Annually test the backflow prevention assemblies and provide written certification to the Board from a Board approved tester that such assemblies pass the required testing. Failure to provide written certification to the Board within ten (10) days of the annual test date (based on initial date of installation) will result in discontinuance of water service until such time as written certification is received.

- F. Meet all requirements of the *City of Pueblo Code of Ordinances*, the State of Colorado *Cross Connection Manual*, and Article 12 of the *Colorado Primary Drinking Water Regulations*.

7.07 Unmetered Water Service Lines: For all unmetered water service lines which are discovered, the property owners will be required to pay six (6) years' back water charges assuming minimum usage on the size meter corresponding to the service line size originating from the main. In addition, property owners who have unmetered service lines larger than one-inch (1") are responsible for the associated meter set fees since these oversized meters required an additional fee during the metering program. A meter set fee will also be required in those cases where the unmetered line is a second line into a property. The property owner may, at his option, abandon the service at his expense, only paying the back water charges, with all meter set fees being waived. In cases of flagrant violation of the rules and regulations in which the water service line was not missed during the meter program but, in fact, was installed in violation of Board rules and regulations, then the applicable meter set and plant water investment fees will be assessed if the owner does not abandon the service line. In addition, the property owner will be required to pay, as damages, up to three times the amount of the Board's actual costs and/or expenses (based on normal/average consumption for a similar type customer) if any, plus all reasonable expenses and costs incurred, including, but not limited to, costs and expenses for investigation, disconnection, reconnection, service calls, labor, equipment, and expert witnesses; costs of the suit; and reasonable attorney fees. The Executive Director or his designated representative may waive all or a portion of the above-mentioned fees in cases where no monetary damage has been sustained by the Board due to the property in question being vacant or unused for some portion of time.



ACKNOWLEDGEMENT AGREEMENT

This Acknowledgment Agreement (hereinafter referred to as the "Acknowledgement") is entered into by and between the Board of Water Works of Pueblo, Colorado (hereinafter referred to as "Pueblo Water") and ENTER PROPERTY OWNER'S NAME (hereinafter referred to as the "Owner").

RECITALS

WHEREAS, Owner has a single family residential home or duplex that is located at ENTER ADDRESS in Pueblo, Colorado ("Owner's Property"); and

WHEREAS, the Owner owns the service line from Pueblo Water's water main or a private main to a building or other point of use on the Owner's Property, with the exception of Pueblo Water's water meter set; and

WHEREAS, an uncontrolled release of water from the Owner's service line was discovered on ENTER DATE which causes concern of damage to both public and private property; and

WHEREAS, an uncontrolled release of water from the Owner's service line is not wise use of water and is of great concern to Pueblo Water; and

WHEREAS, Pueblo Water owns and operates a water distribution system for the purpose of conveying domestic and commercial water to the residents of Pueblo, Colorado; and

WHEREAS, Pueblo Water provides a Residential Repair Program pursuant to its Rules and Regulations allowing for Pueblo Water to repair or replace the portion of the Owner's water service line, which is allowing the uncontrolled release of water, at Pueblo Water's cost, which includes all labor, equipment, materials and third party services (Section 7.01 of Pueblo Water's Rules and Regulations attached and incorporated as Exhibit A); and

WHEREAS, Pueblo Water requires execution of this Acknowledgement in exchange for the repair or replacement of the Owner's service line.

Therefore, in consideration of the foregoing recitals, and the terms, provisions and mutual covenants expressed herein, the parties agree as follows:

1. The Owner acknowledges that the Residential Repair Program is a service provided by Pueblo Water and, except for the cost of the repair or replacement of Owner's service line authorized by Owner below, Pueblo Water is not undertaking any of the Owner's responsibilities regarding the Owner's service line.

2. The Owner authorizes Pueblo Water to complete the repair or replacement of the service line for the Owner's Property pursuant to Pueblo Water's Residential Repair Program. Pueblo Water will repair or replace the service line for the Owner's Property in accordance with its Residential Repair Program.

3. This Acknowledgement shall be governed by and interpreted under the laws of the State of Colorado. It contains the entire agreement between the parties concerning its limited subject matter.

4. This Acknowledgement may be executed in multiple counterparts, each of which shall be deemed an original. The signatures of the parties may be made on separate counterparts, provided each of the parties has executed at least one counterpart. A faxed signature of a party on a signature page of a counterpart of this Acknowledgement shall be as valid and binding as the original ink impression of such party.

5. Pueblo Water has governmental immunity pursuant to the Colorado Governmental Immunity Act, Section 24-10-101et seq, C.R.S. Nothing contained herein shall be construed to waive or limit any right or defense available to Pueblo Water under the Colorado Governmental Immunity Act.

6. This Acknowledgment is binding upon the heirs, successors, and assigns of the Owner.

Executed this_____day of ENTER MONTH, 20_____.

BOARD OF WATER WORKS OF PUEBLO,
COLORADO

By_____

Matthew C. Trujillo, Director of Operations

OWNER(s)

By_____

Print Name(s)_____

SECTION 8.00 METERING OF WATER

- 8.01 Water Meters Required:** Each property will be served by a separate meter and all water furnished will be metered. One meter serving two or more properties is prohibited, and any violation is just cause for discontinuance of service to any property either violating this requirement or permitting it to be violated. However, where water was supplied through one meter to one or more properties prior to December 17, 1968, such service may be continued. A property may be served by more than one meter, provided all applicable tap, meter, and plant water investment fees are paid.
- 8.02 Ownership and Maintenance:** All water meter sets are owned and maintained by the Board.
- 8.03 Location and Installation:** All water meter sets must be installed by the Board in conformance with Board specifications. Meter set location are subject to Board approval and must be outside of buildings, customers' property, driveways, sidewalks, parking areas, or any other obstructions. All appropriate fees and assessments must be paid prior to the installation of the meter set. The customer will provide all necessary excavation, backfill, and resurfacing. The Board must be given forty-eight (48) hours advance notice to allow scheduling of the meter set installation.

Where changes in existing property layout alter the protection or accessibility of any existing meter set, the set must be relocated outside the customer's property to avoid driveways, sidewalks, parking areas, or any other obstructions. Likewise, on a new installation, if a water service stub-in and/or meter set exist and the customer wishes to install a driveway, sidewalk, parking area or any other obstruction over the set, the set will be relocated to avoid the obstruction. The final location of the water meter set must be approved by the Board. In cases of relocation of meter sets, all service line changes, as well as necessary excavation, backfill, and resurfacing will be provided by the customer. Reset of the water meter will be done by the Board, and the customer will pay for the cost of work performed.

The Executive Director or his designated representative may authorize the location of meter sets inside property or in driveways and sidewalks. A written request must be submitted in advance to the Division Manager of Transmission, Distribution & Engineering. This request must guarantee access for reading and maintenance. The Division Manager of Transmission, Distribution & Engineering may request easements which will be granted and recorded at the customer's expense.

All customers, plumbers, and excavators must notify the Board when renewing an existing water service line which involves connecting to the water meter set. This will allow the Board to make any necessary changes to the meter set to bring it up to

Board specifications. If the meter set is inside property, in a driveway or sidewalk, or obstructed in any way, customer must relocate the meter set to a location acceptable to the Board.

8.04 Inside Water Meter Sets: Failure by the customer to protect a meter set located inside a building from damage by cold, heat, or other causes will result in the Board charging the customer the actual cost of repair. The property owner holds the Board harmless from damages arising out of leaks from meter sets installed in buildings. The customer must provide access that is convenient for the purpose of reading, maintenance, and testing. Failure to provide access or protection is just cause for the Board to discontinue water service to the property or relocate the meter set at the customer's expense.

8.05 Water Meter Set Fees: The cost of installation of all meter set fees is the customer's responsibility. The cost includes materials, labor, equipment, and other expenses necessary for a complete installation. These costs will be periodically reviewed and approved by the Board. Water meter set fees adopted by the Board become a part of these rules and regulations. See Appendix E.

8.06 Testing: The Board provides and maintains water meter test facilities which are certified by the *State of Colorado, Department of Agriculture Weights and Measures*. The Board will test the accuracy of any water meter upon customer request because of a dispute over the accuracy of a meter. The customer or a designated representative must appear at the Board's meter shop and sign the test card as a witness to the test.

If, during the test, the meter meets the percentage of accuracy limits recommended by the American Water Works Association (AWWA), the meter will be returned to the customer's property. If the meter does not meet AWWA limits, it will be removed from service, and a new meter installed. Test results are final.

If the meter exceeds the percentage of accuracy recommended by AWWA, the Board will refund to the customer an amount equal to the excess charged for water incorrectly metered, not to exceed twelve (12) months. Meters will be tested at customer's request only once in any twelve (12) month period.

8.07 Water Meter Set Change Requested by Customers: Any request by a property owner to either increase or decrease the size and/or number of meter sets serving a property is subject to the following:

A. Replacement of an existing meter set with a small meter set will be handled as follows:

On the first request, the smaller meter set will be installed at Board cost.

The cost of subsequent changes is the customer's responsibility. No refund will be made to any customer for a decrease in size of meter set.

- B. Requests to increase meter size will be granted if the customer reimburses the Board for material, labor, equipment, and other costs necessary for a complete installation. There may also be a plant water investment fee as provided in Section 5.06. Credit will be allowed for the meter only, based on the existing size and current fees. See Appendix E. In addition, all assessments must be paid and/or main extensions installed by the customer as required under other sections of these rules and regulations.
- C. If a customer combines the domestic and irrigation service lines, thereby eliminating a meter set which was installed at his expense, the Board will reimburse the customer an amount equal to the depreciated value of the meter (only), provided the meter meets the Board's specifications, or the customer can keep the old meter. The applicable water meter price is the Board's cost of the meter in the year of removal. The depreciation rate is 4 percent (4%) per year. Reimbursement is applicable only for meters returned to the Board. The cost of combining these services is the customer's responsibility.

8.08 Construction Water Meter Sets: Owners/general contractors must take precaution that meters can be read monthly. The expense for any damage to the meter or meter set is the responsibility of the owner/general contractor. Any expenses incurred by the Board to adjust or reset the meter set to specifications at completion of construction caused by major grade changes or changes in construction plans are the responsibility of the owner/general contractor. Failure to reimburse the Board for the above expenses is just cause to have water service discontinued.

8.09 Tampering with Water Meter Sets Prohibited: It is a violation of Board rules and regulations for any person to open, interfere with, damage or deface, or in any way impair the working of any water meter or meter set. It is also a violation for any person, other than a duly authorized representative of the Board, to remove any meter from its setting. Connections for sprinkling systems or any other type of connection are not allowed inside the meter vault. See Section 1.11.

8.10 Access: It is a violation of Board rules and regulations for any customer to obstruct the access to the water meter set by planting shrubbery, trees, or any other type of physical obstruction. Existing shrubbery, trees, or any other type of plants must be kept trimmed so as not to obstruct the meter set. Failure to provide proper access upon notice is just cause for the Board to discontinue service to the property or relocate the meter set at customer expense.

8.11 City of Pueblo: The City of Pueblo is subject to all applicable water meter set fees. All new water services or changes in services will be metered prior to being served.

- 8.12 Interconnection of Premises Prohibited:** A water service line cannot be extended from one property to another without written permission of the Executive Director or his designated representative. If a service line is extended without written permission, service to the property having prior service will be discontinued by the Board unless the interconnection is removed.
- 8.13 Irrigation Water Meters and Systems:** On customer request, the Board will provide turn on/off service for irrigation meters or systems (see Section 4.11D.). In performing this service the Board is not liable for damage to a valve or other facility of the customer. This service will be performed during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays.
- 8.14 Manifolding Meters to Meet Demand:** The Board will not allow a customer to manifold two or more small meters together to meet the demand of a larger meter. Multiple meters serving one property must be physically disconnected so that they cannot provide service to the same area of a property at the same time.

SECTION 9.00 FIRE HYDRANTS

- 9.01 City Approved Fire Hydrants:** Inside the Pueblo City limits or at the Pueblo Memorial Airport Industrial Complex, the Board shall install, except as noted below, and maintain those fire hydrants which it and the Fire Chief jointly deem necessary for public fire protection. These fire hydrants shall be installed in public rights-of-way, City-owned property, or City-approved easement and connected to Board water mains.
- 9.02 Public Fire Hydrants Outside Pueblo City Limits:** Public fire hydrants shall be located in public rights-of-way or dedicated easements. Locations of public fire hydrants shall be approved by the Board prior to installation. The applicant shall pay the appropriate monthly charge. See Appendix B. All right, title, and interest to public fire hydrants will vest in the City of Pueblo through the Board, which shall maintain hydrants without charge to the customers, except the monthly charge.
- A. **Within Permit Area "A":** For "Privately Constructed Board Mains" (see Section 10.02J, or on "Board Installed Distribution Mains", where the distribution main installation was initiated prior to June 1, 1989, the applicant shall pay for the material and installation of the fire hydrant. For "Board Installed Distribution Mains" (see Section 10.02K.) where the distribution main installation was initiated on or after June 1, 1989, the cost of the fire hydrant material and installation is included in *unit cost*, and no additional payment will be required.
- B. **Outside Permit Area "A":** For "Privately Constructed Board Mains" (see Section 10.02J.), the applicant shall pay for the material and installation of the fire hydrant.
- 9.03 Board Fire Hydrants:** The Board shall install and maintain, for its exclusive use, those fire hydrants which it deems necessary.
- 9.04 Use of Fire Hydrants:** Any use of fire hydrants other than fire protection shall be subject to prior approval of the Board. This use shall conform with the Board's Policy for Fire Hydrant Water Use. See Sections 2.06A, 4.03, and Appendixes A and B.
- 9.05 Private Fire Protection:** Connections for private fire hydrants, sprinkler systems, and/or standpipes shall be used exclusively for the extinguishing of fires. Applicable monthly rates shall be paid for all unmetered private fire protection. See Appendixes A and B. The customer shall adhere to the following:
- A. The Board shall have the right to enter the property of the customer, at any reasonable time, for the purpose of making inspections. The Board shall have the right to attach any testing device or use any means to ascertain the condition of the pipe and appurtenances and use of the water.
- B. Private fire protection installed by or for the customer shall remain the property and liability of the customer and shall be maintained by the customer at his expense.

- C. All fixtures and openings (other than control valves) shall be kept closed and/or sealed, except during times of fire. Upon extinguishing each fire, the customer shall immediately notify the Board in order that fixtures and openings may again be closed and/or sealed.
- D. The extent of the rights of the customer under this section is to receive, but only at time of fire on said property, such supply of water as shall then be available and no other or greater. The customer agrees the Board shall not be considered in any manner an insurer of property or persons, or to have undertaken to extinguish fire or to protect against loss or damage by fire, or otherwise, and that the Board shall be free and exempt from any and all claims for damages on account of any water pressure, or for any other cause whatsoever.
- E. Any waste of water or use of water for purposes other than the extinguishing of fire through this connection shall be deemed a violation of the terms and conditions of these rules and regulations. If a supply of water for use other than extinguishing of fire is desired by the customer, then water shall be taken only through a metered water service line or Board furnished fire hydrant meter.
- F. The customer agrees to obtain in advance the approval of the Board for any change or alteration contemplated in the fixtures, openings, and use herein specified.
- G. The Board has the right to discontinue or disconnect water service lines and terminate private fire protection upon ten (10) days written notice. This can result from customers' failure to pay any bill when due or for any violation of Board rules and regulations. In emergencies the Board has the right to shut off, without notice, all or any part of its facilities and discontinue the water service.
- H. When it is determined that a private fire protection system has been utilized for providing unmetered water without authorization from the Board, the customer shall pay a penalty equal to the minimum charge on the meter size which corresponds to the size of the customer's private fire system service line where it connects to the Board main. This penalty charge will not be assessed if prior authorization is obtained by the customer from the Board for pressure or flow testing of the private fire protection system. In addition, the Board may require the property owner to install a detector check valve at or near the property line which will detect usage on any part of the private fire system. All costs for the detector check valve, complete with vault, shall be borne by the customer. The Board will furnish the meter for the detector check valve and charge the customer the current inventory cost of that size meter plus fifteen percent (15%). Repeated unauthorized use of a fire protection system to provide unmetered water may result in discontinuance of service for fire protection purposes.
- I. The Board will only allow private fire protection connections to the property that also receives metered water service from the Board

SECTION 10.00 WATER SYSTEM EXTENSION

10.01 General Statement: The Board shall make or cause to be made such extension, or replacements, to the water transmission and distribution system of the Board as it deems necessary and feasible to serve any property situated within or outside the boundaries of the City of Pueblo. The Board shall assume all the cost of replacing existing undersized and/or deteriorated Board water mains, which the Board deems have served their useful purpose. The purpose of the provisions contained herein is to provide sound engineering and long-range planning in the extension of the water system, promote the orderly development of the water system, and provide equitable distribution of the cost of extending the water system.

10.02 Definitions:

A. Customer Classifications for Water Main Extensions:

1. ***Developer/Customer*** means an applicant for extension of facilities to supply domestic, commercial, industrial, or fire protection water service to property comprised of a platted subdivision, group(s) of platted or re-subdivided lots, a land tract, etc., upon which more than one residential, commercial, or - industrial establishment is being, or is to be, erected.
2. ***Single Customer*** means an applicant for extension of facilities to supply domestic, commercial, industrial, or fire protection water service for one lot or building site, for a single family dwelling, multiple family dwelling, commercial or industrial building, or other establishment, whether existing or to be erected.
3. ***Applicant*** means either a developer/customer, or single customer, or both.

B. Distribution Mains: Water mains to which individual customer water service lines may be connected and service taken directly therefrom. Unless otherwise designated by the Board, these mains are sixteen-inch (16") and smaller. It shall be at the Board's sole discretion to consider the inclusion of any privately-constructed infrastructure into the public distribution system.

1. **Approach Main:** A distribution main which brings water service to the perimeter of an applicant's property. This includes any necessary extension of the main across roadways abutting the property.
2. **Border Main:** A distribution main which abuts the perimeter of an applicant's property.
3. **On-Site Main:** A distribution main which provides water service within the perimeter of an applicant's property.

4. **Local Service Main:** A distribution main which provides water service to multiple properties, installed within a dedicated utility easement in accordance with Section 10.07. Local service mains are typically installed for the sole intent to serve residential or commercial special area plans (SAP) but may also be installed in other areas such as, but not limited to, commercial subdivisions where lot size/geometry require the installation of a local service main for fire protection.
- C. **Transmission Mains:** Water mains which are used exclusively for the transmission of water and not for distribution to individual customers. Unless otherwise designated by the Board, these mains are twenty-inch (20") and larger.
- D. **Frontage:** The side or sides of the property along which a Board main is proposed or located. Such location(s) shall be determined by the requirements of the Board's Master Plan for the water distribution system, hereafter called "Master Plan." The Board shall have the sole discretion in determining the frontage(s) which shall serve as the basis for apportioning the cost of a water main extension.
- E. **Deposit:** Payment of a cash deposit for a Board installed water main extension is required prior to start of construction. In lieu of a cash deposit for the entire amount due prior to beginning the installation, the applicant may make a cash deposit in an amount equal to 25 percent (25%) of the entire amount due and provide a guarantee of payment of the remaining 75 percent (75%) due. This guarantee shall be a certified letter from a bank stating that said monies are being held in escrow and are available for payment to the Board upon completion of the main installation. Said guarantee of payment is to be acceptable as to form and procedure by the Board's attorney and Customer Service Manager. The Board reserves the right to require, in advance, up to 100 percent (100%) of entire amount due.
- F. **Unit Cost:** The anticipated average installation cost per linear foot of water main. This cost is reviewed periodically and approved by the Board. The average shall be based on the footage of six-inch (6") through sixteen-inch (16") water main installed in the Board's system during the most recent five-year period. Water main replacements shall be excluded from the computations. To establish the unit cost, current Board labor, material, and equipment costs are applied. (See Appendix F.) The actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb and gutter, pans, flowable fill, etc.), gravel surface replacement, and City of Pueblo fees shall be paid by the applicant in addition to water main installation costs computed under the *unit cost* system. Material for six-inch (6") and larger taps for connections to existing mains shall be included in the normal material covered under the unit cost calculations with no additional allowance. The Board will make these taps at no cost. Full tap fees will apply for taps to serve individual customer water service lines regardless of size.
- G. **Basic Cost:** The total linear footage of distribution mains installed multiplied by the unit cost, plus cost of roadway or railroad bores or casing installations, traffic control/

barricading, and asphalt, concrete (street, curb and gutter, pans, etc.), gravel surface replacement, and City of Pueblo fees, if any.

- H. **Pro Rata Charge/Water Main Assessment:** An assessment per front foot of property to which water service is made available by a water main extension. The front foot assessment is determined by dividing the water main extension cost by the front footages deemed benefited.
- I. **Private Main:** Water main contracted for or installed directly by the applicant or property owner(s) in lieu of a Board water main of standard and approved size, materials, and locations. The Board accepts no responsibility for maintenance or replacement of a private main or service line. Effective January 01, 2019, the Board will no longer allow a private main to connect to the Board's system unless said main is an extension of a privately-owned distribution system that existed prior to January 01, 2019.
- J. **Privately Constructed Board Main:** Any water main connected to and becoming a part of the Board's water distribution system, which is located in a public way or place or located in a dedicated utility easement and is constructed directly by applicant's funds. The size, material, location, and construction of this type main shall be in accordance with the Master Plan, Board specifications, and these rules and regulations. Design and installation of the main shall be subject to review, inspection and approval by the Board.
- K. **Board Installed Distribution Main:** Any distribution main connected to and becoming a part of the Board's water distribution system which is located in a public way or place or located in a dedicated utility easement and is constructed by Board pipeline crews utilizing Board furnished labor, equipment and materials. The main will be designed by the Board Engineer. Size, material, location and construction of this type main shall be in accordance with the Master Plan, Board specifications and these rules and regulations. It is solely the Board's option whether to utilize its pipeline crews to install distribution mains outside Permit Area A.
- L. **Board Contracted Distribution Main:** Any distribution main connected to and becoming a part of the Board's water distribution system which is located in a public way or place or located in a dedicated utility easement and is constructed by a third party contractor under contract to the Board. The main will be designed by the Board Engineer. Size, material, location and construction of this type main shall be in accordance with the Master Plan, Board specifications and these rules and regulations.
- M. **Permit Area A:** The area immediately surrounding the Pueblo City limits, as same now exists or may be subsequently changed by future annexations, and extending outward to a demarcation line as shown on a map entitled, "Extraterritorial Water Service Permit Areas." The reproducible original of the map of Extraterritorial Water

Service Permit Area shall be kept on file by the City Clerk of Pueblo and available for public inspection.

N. **Permit Area B:** The rest of Pueblo County and any adjacent counties thereto.

O. **Date of Acceptance:** The date when all final street or alley surfacing work, including curb and gutter, if required, is accepted by the City of Pueblo, Pueblo County or Colorado Department of Transportation. If no street surfacing work is involved, the Board will establish the date of acceptance.

10.03 General Requirements: All water main extensions of the Board's water distribution system are to be under the exclusive control and ownership of the Board. Upon written request and submission of satisfactory evidence that the request for a water main extension is justified, the Board will enter into an agreement with the applicant to utilize Board pipeline crews to construct a Board installed distribution main (except if the Board exercises its option outside Permit Area A not to utilize Board pipeline crews), or utilizing a contractor of the Board's choosing to construct a Board contracted distribution main, or allow the applicant to install a privately constructed Board main, all in accordance with the provision of these rules and regulations.

The general requirements are as follows:

A. Upon submitting a preliminary plat of a subdivision or addition to the City of Pueblo Planning and Zoning Commission or Pueblo County Planning Commission for its approval, the applicant shall provide the Board one (1) copy of the preliminary plat. The size, materials, main routing, fire hydrant locations, valving, looping requirements, and other engineering considerations shall be determined by the Board. The applicant shall then incorporate this information into the improvement plans furnished to the Board and City of Pueblo or Pueblo County. One (1) copy of the improvement plans shall be provided by the applicant to the Board for review and approval of the proposed location of the water mains, valves, fire hydrants, service lines, and meter sets. One (1) copy will be returned to the applicant with the Board's comments and recommendations. Once the improvement plans are revised, the applicant shall resubmit one (1) copy to the Board for review and approval.

It shall be the applicant's responsibility to advise the Board of any changes in the plat as they occur so that the water system may be redesigned for current conditions. The improvement plans must be approved by the Board prior to the construction of any water mains. The applicant shall furnish one (1) reproducible mylar set or one (1) electronic copy (.pdf or .dwf format) of the approved improvement plans to the Board prior to start of construction.

B. The Master Plan for an area shall provide a water distribution system with water mains interconnected to form a looped network where feasible. This will provide equalized pressure, improved flow and capacity, greater reliability and better

circulation of water. The looped system requirements will be determined by the Board.

- C. All distribution mains to be installed in and/or contiguous to a property, which are required by the Master Plan, shall be financed by the applicant and installation of these water mains shall precede the construction of the street base and/or surface.
- D. The location, route, and length of water main extension shall be determined by the Board based upon convenience, economy, water service requirements and capabilities, and ultimate requirements of the Board's water distribution system.
- E. Applicant shall enter into a written agreement with the Board for water main extension prior to start of construction. This agreement will require the applicant to make a deposit if the main extension is to be installed by the Board. If the agreement covers a privately constructed Board main, applicant shall finance the complete project.
- F. Applicant is to furnish street grades, property pins, and stake locations of water mains, valves, fire hydrants, service lines, and meter sets prior to the beginning of installation of the water mains. If data is in error, or plans are changed so that the water mains do not have sufficient cover after the street is finished, or water mains, water valves, fire hydrants, service lines, or meter sets are improperly located, the applicant shall pay all costs to make corrections.
- G. Materials and installation shall be in accordance with Board specifications and the approved improvement plans.
- H. Applicant shall be responsible for damage to or loss of mains, valves, valve boxes, or appurtenant fixtures until date of acceptance.

10.04 Financing of Water Main Extensions: The Board shall have sole discretion in making extensions to its water system and constructing pertinent facilities both inside and outside the Pueblo City limits. Nothing contained herein shall prevent the Board from installing or causing to be installed transmission mains, distribution mains, booster stations, and storage facilities either inside or outside the Pueblo City limits as it deems desirable and necessary for the orderly extension of the Board's water system.

A. Inside Pueblo City Limits and/or Inside Permit Area A:

- 1. For Board installed distribution mains or Board contracted distribution mains, applicant shall deposit with the Board prior to the start of installation the estimated basic cost. In lieu of the deposit, the Board reserves the right to accept a bond or letter of credit from the applicant. The bond or letter of credit shall be acceptable as to form and procedure by the Board's attorney. For privately constructed Board mains no deposit, bond or letter of credit is required.

Upon completion of the work on Board installed distribution mains or Board contracted distribution mains, a final cost accounting shall be made. The applicant shall promptly pay to the Board the excess, if the completed basic cost is higher than the original estimate. If the completed basic cost is less than the original estimate, the difference shall be refunded promptly to the applicant.

2. At its discretion, the Board may initially assume all or a portion of the cost of a water main extension to:
 - a. Properties already having Board water service through a private main and/or service line(s). See Section 10.05 B.
 - b. In advance of City of Pueblo, Pueblo County or State of Colorado Department of Transportation projects, or where the Board decides a water system improvement is required.

The cost of any such extension shall be prorated to all benefited properties.

3. The cost of transmission mains, booster stations, and storage facilities shall be borne by the Board, subject to the Board's discretion as to the engineering and economic feasibility of such provision. The Board's decision in such matters will be in part based upon the rate and density of development of the area and the number of customers attached to the Board's system. The Board's decision in these considerations shall be final.

It is the Board's policy to encourage development in reasonable stages with reasonable density of customers on line so that the Board's system is not expanded too rapidly into sparsely populated areas until reasonable population density has developed within the area of existing facilities.

B. Outside Permit Area A (Permit Area B):

1. For Board contracted facilities, applicant shall deposit with the Board prior to the start of the installation, the estimated total cost (estimated labor, equipment, materials and third party changes to provide a complete installation) of the Board contracted distribution main(s) plus any transmission mains, booster stations, storage facilities, or other appurtenant water facilities constructed to provide service to the applicant. In lieu of the deposit, the Board reserves the right to accept a bond or letter of credit from the applicant. The bond or letter of credit shall be acceptable as to form and procedure by the Board's attorney. For privately constructed water mains or facilities no deposit, bond or letter of credit is required.

Upon completion of the work on Board contracted distribution mains, a final cost accounting shall be made. The applicant shall promptly pay to the Board the excess, if the completed total cost (actual labor, equipment, materials and

third party charges to provide a complete installation) is higher than the original estimate. If the completed total cost is less than the original estimate, the difference shall be refunded promptly to the applicant.

2. For deposit and/or final cost accounting purposes, applicant shall pay total cost or basic cost, whichever is greater.
3. If oversized mains, transmission mains, booster stations, storage facilities, or other appurtenance water distribution facilities are required, the total cost of same shall be borne by the applicant. These costs shall be included in the determination of the pro rata charge, which shall then remain in effect whether or not properties served thereby are annexed to the City of Pueblo.

10.05 Procedure - Water Main Extensions, Deposits, and Charges:

- A. A distribution main extension for an applicant shall be one of the following types: approach main, border main, on-site main, or local service main. The cost of the water main extension shall be assessed as pro rata charges to the properties abutting the water main extension in the following manner.

1. In advance of extension of a water main to serve a property, applicant shall pay to the Board all applicable pro rata charges for existing border mains. Prior to receiving a tap for direct water service, applicant shall also pay to the Board all applicable pro rata charges for on-site (frontage) mains.

Where the Master Plan provides for parallel water mains, such as along major thoroughfares, railroads, or drainage structures, each property shall pay the entire cost of its abutting water main and shall not pay any of the cost of the other parallel water main. At the Board's sole discretion, an exception may be allowed for Board installed distribution mains along highway frontages. In these cases, the Board may choose to apportion only one-half of the total cost to the affected property.

2. The cost of approach mains, border mains, and/or on-site mains shall be prorated to the properties abutting the water mains on the basis of front footage of property adjacent to the water mains.
3. The cost of an approach and/or border main shall be paid by the applicant for said water main extension. This cost shall be prorated to the properties which abut said water main and any water main assessments, from properties other than applicant's, shall be refunded to applicant as these properties are provided water service and/or the extension of water mains. See Section 10.05D. (In essence, with the complete development of properties adjacent to an approach water main, it would become either a border main, or an on-site main for the abutting properties.)

4. The Board is under no obligation for repayment of pro rata charges to the original applicant unless it collects the applicable pro rata charges from the property owners.
- B. Inside the Pueblo City limits and/or inside Permit Area A, a distribution main may be extended to provide water service to residential lots or building sites in a pocket of a developed area; to an area which is essentially developed consisting of lots or building sites which are zoned residential, not having a Board water main along the entire frontage of the property or properties; or to residential property or properties served by a private water service line or mains. Normally, owners of at least fifty percent (50%) of the assessable frontage must deposit their share of the total main extension cost before construction will begin.

The applicant for a Board-installed distribution main or Board-contracted distribution main shall provide a cash deposit equal to the estimated basic cost to extend the water main from an existing Board water main to and along the frontage(s) of the property to be served. This water main extension will be done in accordance with the Master Plan. If the Master Plan requires a water main along more than one frontage of a single property to be served by the water main extension, the water main shall be extended along these entire frontages as a requirement of the water main extension. Under certain conditions, approved by the Board, an Agreement for Immediate Water Service Pursuant to Agreement for Future Water Main Extension may be signed.

The cost of the water main extension shall be apportioned to the abutting property which may be served directly from the water main extension in the same ratio that each property frontage liable for pro rata water main assessment bears to the sum of the property frontages liable for pro rata water main assessment. If, in the Board's opinion, an applicant creates a group of lots through subdivision or lot line rearrangement whereby the frontage of the lots does not fairly reflect the ratio of the areas of the respective lots benefited by the abutting water main(s), then the Board reserves the right to apportion the cost of the water main(s) based on the ratio of the areas of the lots rather than the actual frontage of the lots. In determining the frontage(s) liable for pro rata water main assessments, the Board may determine that a property with a water main on more than one frontage shall be assessed on the basis of one frontage only. In order to be considered for this exception, the property must meet the following criteria:

1. The property must be used as a single family residence.
2. The property must not contain more than 14,500 square feet nor have any single frontage over 125 feet.
3. The property must have either a City of Pueblo R-1, R-2, R-2U, or R-8 zoning or a Pueblo County RA, R-1, R-2, or R-8 zoning.

The Board will determine which frontage will be assessed. Any properties which do not meet all the previously stated criteria shall pay water main assessments on all frontages.

For each property abutting a water main extension and served directly therefrom, the customer shall pay all pro rata charges on all frontages prior to receiving a tap into the water main.

- C. In the event an applicant makes a water main extension which will serve only property owned or being developed by the applicant, the pro rata charge and refund to the applicant contained in Sections 10.05 A, B, and D shall not apply.
- D. Refund of water main extension deposits: If an applicant enters into an agreement with the Board for the installation of a water main extension, there shall be refunded to the applicant any pro rata charges collected from owners of properties abutting said water main extension during the fifteen (15) year period commencing with the date of the water main extension agreement. In no event, however, shall the total refund to any applicant exceed the difference between the applicable original water main extension cost and the pro rata charge against the property of such applicant.

At the end of fifteen (15) years, such refunds to the applicant shall terminate, even though the total refund may not have equaled the water main extension total cost. No refund shall be made to the applicant out of charges collected for any further water main extension of or from the water main contracted for by the applicant. All pro rata charges collected after the above fifteen (15) year period shall accrue to the Board. No further pro rata charges shall be collected after twenty (20) years.

- E. Pro rata charge: The pro rata charge shall be collected in a lump sum prior to granting the tap to serve the property or prior to granting a water main extension from a border main, or as a special assessment to the benefitted property if the water main is financed by the Board. Applicant shall furnish a copy of the deed to the property to be served. The Board may authorize the pro rata charge to be added to the monthly water bill or service account of a single customer in an amount sufficient to retire such charges. The financing, including appropriate interest rates, shall be determined and approved by the Customer Service Manager.

10.06 Service Requirements: In order to receive water service, a property must be adjacent to a Board main and a Board main must be installed along the entire frontage(s) prior to water service being granted, unless the Master Plan does not require the main(s). The frontage mains are to be in accordance with the Master Plan. The property must be served directly from the frontage main(s). Water service to a property cannot be obtained by the installation of a water service line between two properties as an alternate to the above. See Section 8.12.

10.07 City to Acquire Ownership:

- A. All right, title, and interest to water main extensions to the Board's system will be vested in the City of Pueblo for the use and benefit of the Board.
- B. All right, title, and interest to any privately constructed Board main built in conformity with the Board's specifications and accepted by the Board shall vest in the City of Pueblo for the use and benefit of the Board. Where water mains are to be installed across applicant's property which is not a dedicated street or public right-of-way, the applicant shall convey to the Board an easement, of a width detailed below, which grants the Board rights at least equal to the rights it would enjoy in a dedicated street.

<u>Main Size</u>	<u>Minimum Easement Width</u>
6-inch	20 Feet
8-inch & 12-inch	30 Feet
16-inch & Larger	50 Feet

10.08 Previous Agreements Excepted: Nothing contained within these rules and regulations shall be construed to affect or alter any portion of any agreement relating to previous contracts to which the Board shall be a party prior to the effective date of these rules and regulations.

10.09 Maintenance of Privately Constructed Board Mains: The applicant who has installed a privately constructed Board main shall be responsible for the maintenance of said water main during the one (1) year period from date of acceptance of the water main by the Board. The applicant shall reimburse the Board for all costs incurred by the Board in the maintenance during this one (1) year period. Further, the applicant shall be responsible for all excavation, backfill, asphalt or gravel surfacing, and concrete for a two (2) year period from date of acceptance of the water main by the Board.

10.10 Connection to Water Mains - Fees and Refunds: At the time of connection, the Board shall collect from the applicant such pro rata charges, tap, and water use or other system connection fees as are then in force.

SECTION 11.00
WATER SERVICE OUTSIDE CORPORATE LIMITS

11.01 General Requirements: Water service to properties located outside the corporate limits of the City of Pueblo is subject to the provisions of the *Code of Ordinances of the City of Pueblo*, the *Charter of the City of Pueblo*, the decision of courts having jurisdiction, all rules and regulations of the Board, and to these further and special provisions, namely:

- A. Application for water service to properties located outside the corporate limits of the City of Pueblo may be denied for, but not limited to, any of the following reasons:
 - 1. Requested water service may overburden the Board's water supply or distribution system.
 - 2. Requested water service may cause additional expense due to additions, extensions, alterations, or enlargements of the present water system.
 - 3. Requested water service may require the procurement of supplemental or additional water rights.
 - 4. Requested water service may affect the efficiency and/or character of the water system serving the customers located inside the corporate limits of the City of Pueblo or existing customers.
- B. Water service to properties located outside corporate limits of the City of Pueblo, if granted, is understood to be in the nature of a conditional and temporary lease or rental. Water service is subject to all requirements and needs of the properties and citizens within the corporate limits of the City of Pueblo. Granting of water service shall not allow the customer any right or title of interest in properties of the Board. Even though water service has been provided to a property outside corporate limits, the service shall not be considered an obligation when citizens within the corporate limits of the City of Pueblo would be adversely affected.
- C. The Board at all times shall be the sole judge of the type of water service rendered to properties located outside the corporate limits of the City of Pueblo. The Board alone is empowered to designate and prescribe the rules, regulations, applicable schedule or rates, charges for water service, and water rates to such outside properties. Charges for water service to such properties may exceed the cost of similar service within the corporate limits of the City of Pueblo.

11.02 Water Service at Pueblo Memorial Airport Industrial Complex: Property at the Pueblo Memorial Airport Industrial Complex is exempt from requirements of this section and shall be treated as if it were within the corporate limits of the City of Pueblo.

APPENDIX A
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER RATES - INSIDE CITY
EFFECTIVE: JANUARY 1, 2024, BILLING

I. Minimum monthly charge 0-2000 gallons

<u>Meter Size</u>	<u>\$ Charge</u>	<u>Meter Size</u>	<u>\$ Charge</u>
¾- inch	14.42	3-inch	92.09
1-inch	18.45	4-inch	139.13
1½-inch	30.71	6-inch	230.08
2-inch	49.10	8-inch	306.89

II. Rate per 1,000 gallons of water

<u>Usage</u>	<u>\$ Charge</u>
0 – 2,000	Minimum ¹
Over 2,000	3.31

III. Multiple dwelling units

	<u>Usage</u>	<u>\$ Charge</u>
First unit	0 – 2,000 gal	Minimum ¹
	Over 2,000 gal	3.31
Additional units	0 – 2,000 gal	7.97
	Over 2,000 gal	3.31

¹ Based on meter size

PRIVATE FIRE PROTECTION

<u>Diameter of Connection</u>	<u>\$ Monthly Rate</u>
3-inch or smaller	18.49
4-inch	21.07
6-inch	33.50
8-inch	45.99
10-inch	58.41
12-inch	70.88

PUBLIC FIRE PROTECTION

	<u>\$ Monthly Charge</u>
Fire hydrant, each	23.00

WATER DISPENSING STATION

<u>Gallons usage</u>	<u>\$ Charge per gallon</u>
All	0.01

HYDRANT METER

<u>Gallons usage</u>	<u>\$ Charge</u>
0 - 2,000	92.09 Monthly Minimum
Over 2,000	4.97 per 1000 Gallons

Minimum Deposit: 3-inch Fire Hydrant - \$2,000 per meter

Minimum Deposit: 1-inch Fire Hydrant - \$750 per meter

Monthly Late Read Fee: \$100 per meter

Estimated Monthly Usage: 50,000 gallons*

**Billed for any period in which the meter is not available for a regular reading.*

APPENDIX B
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER RATES - OUTSIDE CORPORATE LIMITS
EFFECTIVE: JANUARY 1, 2024, BILLING

I. Minimum monthly charge 0-2000 gallons

<u>Meter Size</u>	<u>\$ Charge</u>	<u>Meter Size</u>	<u>\$ Charge</u>
¾-inch	21.66	3-inch	138.16
1-inch	27.68	4-inch	207.18
1½-inch	46.02	6-inch	345.18
2-inch	73.63	8-inch	460.35

II. Rate per 1,000 gallons of water

<u>Usage</u>	<u>\$ Charge</u>
0 – 2,000	Minimum ¹
Over 2,000	4.97

III. Multiple dwelling units

	<u>Usage</u>	<u>\$ Charge</u>
First unit	0 – 2,000 gal	Minimum ¹
	Over 2,000 gal	4.97
Additional units	0 – 2,000 gal	12.01
	Over 2,000 gal	4.97

¹ Based on meter size

PRIVATE FIRE PROTECTION

<u>Diameter of Connection</u>	<u>\$ Monthly Rate</u>
3-inch or smaller	27.75
4-inch	31.62
6-inch	50.23
8-inch	69.00
10-inch	87.67
12-inch	106.31

APPENDIX C
BOARD OF WATER WORKS OF PUEBLO, COLORADO
PLANT WATER INVESTMENT FEES
EFFECTIVE: MAY 1, 2023

- I. Amount of fee: the plant water investment fee for customers seeking service through new, additional, or increased size of meter, or number of units will be as follows:

Single Family Residential

¾-inch or 1-inch meter \$ 5,704

Multi-Family Residential

Per Unit \$ 3,241

Multi-Family Residential dwelling units which are served through a single meter shall pay a plant water investment fee of \$3,241 for each unit. If, however, such charges are less than the minimum plant water investment fee based on meter size listed in the Table I below, the customer shall pay the minimum plant water investment fee based on the meter size installed.

Table I. Multi-Family Residential Minimum Plant Water Investment Fees

¾-inch	Meter (up to 25 gpm)	\$	2,831
1-inch	Meter (up to 40 gpm)	\$	5,524
1½-inch	meter (up to 80 gpm)	\$	28,166
2-inch	meter (up to 160 gpm)	\$	35,702
3-inch	meter (up to 450 gpm)	\$	68,616
4-inch	meter (up to 650 gpm)	\$	236,818
6-inch	meter (up to 1400 gpm)	\$	488,581
8-inch	meter (up to 2400 gpm)	\$	1,133,889

Commercial-Industrial customers who take service through a ¾-inch through 1½-inch meter shall pay the plant water investment fee listed in the Table II below.

Table II. Commercial-Industrial ¾-inch through 1-inch Meters

¾-inch	meter (up to 25 gpm)	\$	2,831
1-inch	meter (up to 40 gpm)	\$	5,524
1½-inch	meter (up to 80 gpm)	\$	28,166

Commercial-Industrial Customers who take service through a 2-inch or 3-inch meter shall pay the plant water investment fee listed in the Table III below unless the projected maximum day demand for the 2-inch meter exceeds 31,000 gallons per day or the projected maximum day demand for the 3-inch meter exceeds 87,000 gallons per day.

Table III. Commercial-Industrial 2-inch and 3-inch Meters

2-inch meter (up to 160 gpm)	\$ 35,702
3-inch meter (up to 450 gpm)	\$ 68,616

For Commercial-Industrial customers who take water service through a 2-inch meter with a maximum day demand that exceeds 31,000 gallons per day, or through a 3-inch meter with a maximum day demand that exceeds 87,000 gallons per day, or for all water service through 4-inch, 6-inch or 8-inch meters, the Board shall calculate the plant water investment fee that the Commercial-Industrial customer will be required to pay based on the actual demand to be placed on the Board's system. Commercial-Industrial customers that take service through 2-inch and larger meters shall provide detailed engineering documentation to the Board that estimates the actual demand (maximum day demand and maximum hour demand) to be placed on the Board's system. Since irrigation usage may contribute to the customer's maximum day demand, the Board will allow a three (3) year grace period to allow landscaping to be established. The Board shall review the customer's actual maximum day demand during the fourth full calendar year of operation and at any point in the future that the customer's operation expands its water use. If, during any calendar year of operation after the three (3) year grace period, the customer's maximum day demand has increased by more than 10 percent above the initial or subsequently established allowance, the Board will recalculate the plant water investment fee and the customer shall pay the difference between the original fee paid and the increased fee that is calculated. The difference in fee to be paid by the customer shall be calculated utilizing the initial or subsequently established maximum day demand. No customers who took water service through a 2-inch or larger meter prior to July 21, 2009, shall be subject to this provision unless a change in service is requested.

- II. See *Rules and Regulations*, Section 5.00, for complete explanation of plant water investment fee. The Board will determine which type of meter will be utilized based on demand and usage pattern. Irrigation applications require high capacity turbine meters.

APPENDIX C (continued)
BOARD OF WATER WORKS OF PUEBLO, COLORADO
PLANT WATER INVESTMENT FEES
EFFECTIVE: MAY 1, 2024

- I. Amount of fee: the plant water investment fee for customers seeking service through new, additional, or increased size of meter, or number of units will be as follows:

Single Family Residential

¾-inch or 1-inch meter \$ 5,932

Multi-Family Residential

Per Unit \$ 3,371

Multi-Family Residential dwelling units which are served through a single meter shall pay a plant water investment fee of \$3,371 for each unit. If, however, such charges are less than the minimum plant water investment fee based on meter size listed in the Table I below, the customer shall pay the minimum plant water investment fee based on the meter size installed.

Table I. Multi-Family Residential Minimum Plant Water Investment Fees

¾-inch	Meter (up to 25 gpm)	\$	2,944
1-inch	Meter (up to 40 gpm)	\$	5,745
1½-inch	meter (up to 80 gpm)	\$	29,293
2-inch	meter (up to 160 gpm)	\$	37,130
3-inch	meter (up to 450 gpm)	\$	71,361
4-inch	meter (up to 650 gpm)	\$	246,291
6-inch	meter (up to 1400 gpm)	\$	508,124
8-inch	meter (up to 2400 gpm)	\$	1,179,245

Commercial-Industrial customers who take service through a ¾-inch through 1½-inch meter shall pay the plant water investment fee listed in the Table II below.

Table II. Commercial-Industrial ¾-inch through 1-inch Meters

¾-inch	meter (up to 25 gpm)	\$	2,944
1-inch	meter (up to 40 gpm)	\$	5,745
1½-inch	meter (up to 80 gpm)	\$	29,293

Commercial-Industrial Customers who take service through a 2-inch or 3-inch meter shall pay the plant water investment fee listed in the Table III below unless the projected maximum day demand for the 2-inch meter exceeds 31,000 gallons per day or the projected maximum day demand for the 3-inch meter exceeds 87,000 gallons per day.

Table III. Commercial-Industrial 2-inch and 3-inch Meters

2-inch meter (up to 160 gpm)	\$ 37,130
3-inch meter (up to 450 gpm)	\$ 71,361

For Commercial-Industrial customers who take water service through a 2-inch meter with a maximum day demand that exceeds 31,000 gallons per day, or through a 3-inch meter with a maximum day demand that exceeds 87,000 gallons per day, or for all water service through 4-inch, 6-inch or 8-inch meters, the Board shall calculate the plant water investment fee that the Commercial-Industrial customer will be required to pay based on the actual demand to be placed on the Board's system. Commercial-Industrial customers that take service through 2-inch and larger meters shall provide detailed engineering documentation to the Board that estimates the actual demand (maximum day demand and maximum hour demand) to be placed on the Board's system. Since irrigation usage may contribute to the customer's maximum day demand, the Board will allow a three (3) year grace period to allow landscaping to be established. The Board shall review the customer's actual maximum day demand during the fourth full calendar year of operation and at any point in the future that the customer's operation expands its water use. If, during any calendar year of operation after the three (3) year grace period, the customer's maximum day demand has increased by more than 10 percent above the initial or subsequently established allowance, the Board will recalculate the plant water investment fee and the customer shall pay the difference between the original fee paid and the increased fee that is calculated. The difference in fee to be paid by the customer shall be calculated utilizing the initial or subsequently established maximum day demand. No customers who took water service through a 2-inch or larger meter prior to July 21, 2009, shall be subject to this provision unless a change in service is requested.

- II. See *Rules and Regulations*, Section 5.00, for complete explanation of plant water investment fee. The Board will determine which type of meter will be utilized based on demand and usage pattern. Irrigation applications require high capacity turbine meters.

APPENDIX D
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER TAP FEES
EFFECTIVE: MAY 1, 2023

I. $\frac{3}{4}$ -inch through 2-inch *

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
$\frac{3}{4}$ "	35	88	49	172
1"	54	88	50	192
1½" * (2-1" & 1-¾")	143	264	147	554
2" * (4-1")	216	352	200	768

(The above prices do not include sales tax.)

* Board reserves the right to require multiple taps for 1½-inch and 2-inch.
If a tapping saddle is required, the cost and sales tax of tapping saddle shall be added to the above fees. If this cost difference is critical to bid proposals, it is recommended that the size of water main to be tapped be checked before a project is estimated.

II. 1½-inch and 2-inch single corp taps with saddles *

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
4" x 1½"	293	219	129	641
6" x 1½"	332	219	129	680
8" x 1½"	357	219	129	705
12" x 1½"	381	219	129	729
16" x 1½"	647	219	129	995
4" x 2"	340	219	130	689
6" x 2"	378	219	130	727
8" x 2"	403	219	130	752
12" x 2"	428	219	130	777
16" x 2"	693	219	130	1,042

(The above prices do not include sales tax.)

* Board reserves the right to require multiple taps for 1½-inch and 2-inch.
Any tap price shown above must be obtained through Board Service Department.

III. 4-inch and larger: Asbestos-Cement (Transite)

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
6" x 4"	1,201	430	266	1,897
6" x 6"	1,550	430	266	2,246
8" x 4"	1,211	430	266	1,907
8" x 6"	1,300	430	266	1,996
8" x 8"	2,151	430	266	2,847
12" x 4"	1,254	430	266	1,950
12" x 6"	1,348	430	266	2,044
12" x 8"	1,710	430	266	2,406
12" x 12"	3,350	430	266	4,046
16" x 4"	1,286	430	266	1,982
16" x 6"	1,401	430	266	2,097
16" x 8"	1,773	430	266	2,469
16" x 12"	2,824	430	266	3,520

(The above prices do not include sales tax.)

IV. 4-inch and larger: Cast Iron or PVC

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
6" x 4"	1,168	430	266	1,864
6" x 6"	1,438	430	266	2,134
8" x 4"	1,691	430	266	2,387
8" x 6"	1,456	430	266	2,152
8" x 8"	1,796	430	266	2,492
10" x 4"	1,094	430	266	1,790
10" x 6"	1,134	430	266	1,830
10" x 8"	1,399	430	266	2,095
12" x 4"	1,196	430	266	1,892
12" x 6"	1,625	430	266	2,321
12" x 8"	1,979	430	266	2,675
12" x 12"	2,892	430	266	3,588
16" x 4"	1,199	430	266	1,895
16" x 6"	1,946	430	266	2,642
16" x 8"	2,343	430	266	3,039
16" x 12"	2,640	430	266	3,336

(The above prices do not include sales tax.)

Any tap price not shown above must be obtained through Board Service Department.

V. Tapped couplings and tees: When provided by a customer, a charge of \$100 shall apply.

VI. Notes:

- A. All excavations, concrete thrust blocks, backfill, resurfacing, and permits are the responsibility of the contractor/owner.
- B. See Board *Rules and Regulations*, Section 6, for complete explanation of taps, tap couplings, and tees.
- C. Any questions regarding which cost pertains to a particular property or situation should be referred to the Board Service Department, 543-2217.
- D. When abandoning old water services and corporations at the main, the Board Service Department must be notified. The Service Department will dispatch a water service representative to witness shutoff at the water main while excavation is still open. See Sections 6.06 and 7.03.

APPENDIX D (continued)
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER TAP FEES
EFFECTIVE: MAY 1, 2024

I. 3/4-inch through 2-inch *

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
3/4"	38	94	52	184
1"	57	94	53	204
1½"* (2-1" & 1-¾")	152	282	156	590
2" * (4-1")	228	376	212	816

(The above prices do not include sales tax.)

* Board reserves the right to require multiple taps for 1½-inch and 2-inch.
If a tapping saddle is required, the cost and sales tax of tapping saddle shall be added to the above fees. If this cost difference is critical to bid proposals, it is recommended that the size of water main to be tapped be checked before a project is estimated.

II. 1½-inch and 2-inch single corp taps with saddles *

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
4" x 1½"	313	235	136	684
6" x 1½"	332	235	136	703
8" x 1½"	361	235	136	732
12"x 1½"	421	235	136	792
16"x 1½"	647	235	136	1,018
4" x 2"	418	235	137	790
6" x 2"	436	235	137	808
8" x 2"	466	235	137	838
12" x 2"	526	235	137	898
16" x 2"	752	235	137	1,124

(The above prices do not include sales tax.)

* Board reserves the right to require multiple taps for 1½-inch and 2-inch.
Any tap price shown above must be obtained through Board Service Department.

III. 4-inch and larger: Asbestos-Cement (Transite)

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
6" x 4"	1,226	456	280	1,962
6" x 6"	1,857	456	280	2,593
8" x 4"	1,236	456	280	1,972
8" x 6"	1,481	456	280	2,217
8" x 8"	2,355	456	280	3,091
12" x 4"	1,279	456	280	2,015
12" x 6"	1,529	456	280	2,265
12" x 8"	1,735	456	280	2,471
12" x 12"	4,055	456	280	4,791
16" x 4"	1,310	456	280	2,046
16" x 6"	1,582	456	280	2,318
16" x 8"	1,797	456	280	2,533
16" x 12"	2,849	456	280	3,585

(The above prices do not include sales tax.)

IV. 4-inch and larger: Cast Iron or PVC

<u>Tap</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Total</u>
6" x 4"	1,215	456	280	1,951
6" x 6"	1,619	456	280	2,355
8" x 4"	1,716	456	280	2,452
8" x 6"	1,637	456	280	2,373
8" x 8"	1,820	456	280	2,556
10" x 4"	1,119	456	280	1,855
10" x 6"	1,315	456	280	2,051
10" x 8"	1,423	456	280	2,159
12" x 4"	1,571	456	280	2,307
12" x 6"	1,806	456	280	2,542
12" x 8"	2,004	456	280	2,740
12" x 12"	2,916	456	280	3,652
16" x 4"	1,659	456	280	2,395
16" x 6"	2,127	456	280	2,863
16" x 8"	2,368	456	280	3,104
16" x 12"	2,664	456	280	3,400

(The above prices do not include sales tax.)

Any tap price not shown above must be obtained through Board Service Department.

V. Tapped couplings and tees: When provided by a customer, a charge of \$100 shall apply.

VI. Notes:

- A. All excavations, concrete thrust blocks, backfill, resurfacing, and permits are the responsibility of the contractor/owner.
- B. See Board *Rules and Regulations*, Section 6, for complete explanation of taps, tap couplings, and tees.
- C. Any questions regarding which cost pertains to a particular property or situation should be referred to the Board Service Department, 543-2217.
- D. When abandoning old water services and corporations at the main, the Board Service Department must be notified. The Service Department will dispatch a water service representative to witness shutoff at the water main while excavation is still open. See Sections 6.06 and 7.03.

APPENDIX E
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER METER SET FEES
EFFECTIVE: MAY 1, 2023

I. Domestic, commercial, and industrial water meters

<u>Meter Size</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Outside Services</u>	<u>\$ Total</u>
3/4" without bypass	574	113	70	0	757
1" without bypass	640	113	70	0	823
1½" without bypass	1,351	211	140	0	1,702
2" without bypass	1,678	211	140	0	2,029
1½" with 1¼" bypass	1,620	309	210	0	2,139
2" with 1¼" bypass	2,050	309	210	0	2,569
3" comp on 4" with 4" bypass	8,236	2,522	1,072	3,367	15,197
4" comp with 4" bypass	9,037	2,522	1,072	3,367	15,998
4" comp on 6" with 4" bypass	8,776	2,522	1,072	3,367	15,737
6" comp with 6" bypass	11,517	2,522	1,072	3,367	18,478
6" comp on 8" with 6" bypass	11,487	2,522	1,072	3,367	18,448
6" turbine with 6" bypass	11,449	2,522	1,072	3,367	18,410
6" turbine on 8" with 6" bypass	11,116	2,522	1,072	3,367	18,077
8" turbine with 8" bypass	12,124	2,522	1,072	3,367	19,085

CREDIT ALLOWABLE FOR EXISTING WATER METER

<u>Meter Size</u>	<u>\$ Price Credit</u>
3/4" Disc	77
1" Disc	103
1½" Disc	270
2" Disc	353
3" Compound	1,513
4" Compound	2,137
6" Compound	3,465
8" Compound	4,500

Any water meter prices not shown above must be obtained through Board Service Department.

II. Special irrigation application for turbine water meters

<u>Meter Size</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Outside Services</u>	<u>\$ Total</u>
2" Turbine	2,122	211	140	0	2,473
3" Turbine on 4" line	5,963	2,610	1,122	3,085	12,780
4" Turbine	6,079	2,610	1,122	3,085	12,896
6" Turbine	9,367	2,610	1,122	3,085	16,184

CREDIT ALLOWABLE FOR EXISTING WATER METER

<u>Meter Size</u>	<u>\$ Price Credit</u>
2" Turbine with Integral Strainer	584
3" Turbine with Integral Strainer	690
4" Turbine with Integral Strainer	1,188
6" Turbine with Integral Strainer	2,034
8" Turbine with Integral Strainer	3,534

Any water meter prices not shown above must be obtained through Board Service Department.

III. Notes:

- A. The above pricing does not include City of Pueblo, Pueblo County, and State of Colorado sales tax.
- B. Cost of meter to owner/applicant and installation requirements are fully explained in Board *Rules and Regulations*.
- C. Board Meter Installation Specifications include complete information regarding material furnished by the Board and other requirements.
- D. The owner/applicant must provide all necessary excavation, backfill, resurfacing, barricading/traffic control, and permits. Board will provide excavation only for meter vaults on 3-inch and larger meters.
- E. Where two or more meters serve one property and are physically connected, each service line must have a backflow prevention device installed at the expense of the owner/applicant. In most installations, inter-connection of two or more meters will not be allowed.
- F. When a building is three or more stories high and is either a commercial or multi-residential property, a check valve is required on the customer side of the meter. A check valve is also required if there is a booster pump on the customer side of the meter. All check valves will be installed at the expense of the owner/applicant.
- G. Any backflow prevention devices required must be installed and maintained by the owner/applicant at his expense.
- H. Any questions regarding which cost pertains to a particular property or situation should be directed to the Board Service Department, 543-2217.
- I. Undersizing of meter relative to service line is limited to one size classification, i.e., 3-inch on a 4-inch, 6-inch on an 8-inch. Further, any demands which are found to exceed AWWA recommended capacity of a particular size of meter will require the owner/applicant to pay all costs associated with installing the appropriate size meter.

APPENDIX E (continued)
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER METER SET FEES
EFFECTIVE: MAY 1, 2024

I. Domestic, commercial, and industrial water meters

<u>Meter Size</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Outside Services</u>	<u>\$ Total</u>
3/4" without bypass	667	120	76	0	863
1" without bypass	731	120	76	0	927
1½" without bypass	1,595	226	152	0	1,973
2" without bypass	1,856	226	152	0	2,234
1½" with 1¼" bypass	2,044	331	228	0	2,603
2" with 1¼" bypass	2,269	331	228	0	2,828
3" comp on 4" with 4" bypass	8,185	2,681	1,130	3,405	15,401
4" comp with 4" bypass	9,151	2,681	1,130	3,405	16,367
4" comp on 6" with 4" bypass	9,075	2,681	1,130	3,405	16,291
6" comp with 6" bypass	12,385	2,681	1,130	3,405	19,601
6" comp on 8" with 6" bypass	11,757	2,681	1,130	3,405	18,973
6" turbine with 6" bypass	12,317	2,681	1,130	3,405	19,533
6" turbine on 8" with 6" bypass	11,425	2,681	1,130	3,405	18,641
8" turbine with 8" bypass	12,298	2,681	1,130	3,405	19,514

CREDIT ALLOWABLE FOR EXISTING WATER METER

<u>Meter Size</u>	<u>\$ Price Credit</u>
3/4" Disc	98
1" Disc	133
1½" Disc	300
2" Disc	411
3" Compound	1,690
4" Compound	2,319
6" Compound	3,856
8" Compound	4,500

Any water meter prices not shown above must be obtained through Board Service Department.

II. Special irrigation application for turbine water meters

<u>Meter Size</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Outside Services</u>	<u>\$ Total</u>
2" Turbine	2,300	226	152	0	2,678
3" Turbine on 4" line	6,369	2,775	1,182	3,123	13,449
4" Turbine	6,320	2,775	1,182	3,123	13,400
6" Turbine	9,716	2,775	1,182	3,123	16,796

CREDIT ALLOWABLE FOR EXISTING WATER METER

<u>Meter Size</u>	<u>\$ Price Credit</u>
2" Turbine with Integral Strainer	723
3" Turbine with Integral Strainer	1,085
4" Turbine with Integral Strainer	1,387
6" Turbine with Integral Strainer	3,734
8" Turbine with Integral Strainer	3,534

Any water meter prices not shown above must be obtained through Board Service Department.

III. Notes:

- A. The above pricing does not include City of Pueblo, Pueblo County, and State of Colorado sales tax.
- B. Cost of meter to owner/applicant and installation requirements are fully explained in Board *Rules and Regulations*.
- C. Board Meter Installation Specifications include complete information regarding material furnished by the Board and other requirements.
- D. The owner/applicant must provide all necessary excavation, backfill, resurfacing, barricading/traffic control, and permits. Board will provide excavation only for meter vaults on 3-inch and larger meters.
- E. Where two or more meters serve one property and are physically connected, each service line must have a backflow prevention device installed at the expense of the owner/applicant. In most installations, inter-connection of two or more meters will not be allowed.
- F. When a building is three or more stories high and is either a commercial or multi-residential property, a check valve is required on the customer side of the meter. A check valve is also required if there is a booster pump on the customer side of the meter. All check valves will be installed at the expense of the owner/applicant.
- G. Any backflow prevention devices required must be installed and maintained by the owner/applicant at his expense.
- H. Any questions regarding which cost pertains to a particular property or situation should be directed to the Board Service Department, 543-2217.
- I. Undersizing of meter relative to service line is limited to one size classification, i.e., 3-inch on a 4-inch, 6-inch on an 8-inch. Further, any demands which are found to exceed AWWA recommended capacity of a particular size of meter will require the owner/applicant to pay all costs associated with installing the appropriate size meter.

APPENDIX F
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER MAIN EXTENSIONS - UNIT COST
EFFECTIVE: MAY 1, 2023

- I. For main extension agreements inside the Pueblo City limits or inside Permit Area "A" that are signed on or after May 1, 2023 and have construction completed within one year of the date the agreement is signed, the Board will apply a Unit Cost of \$96.16 per lineal foot for all Board-installed distribution mains and Board-contracted distribution mains regardless of size. Outside Permit Area "A" actual cost or Unit Cost, whichever is higher, will apply for all Board-installed distribution mains and Board-contracted distribution mains regardless of size. In addition, for all locations, the applicant is responsible for the actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb, flowable fill, gutter, pans, etc.) or gravel surface replacement.
- II. If the location is inside the Pueblo City limits or inside Permit Area "A" and the applicant chooses to install a privately constructed Board main and the size specified by the Board is 16-inch, a material reimbursement of \$40.88 per lineal foot will be made by the Board to the applicant after acceptance of the main by the Board. This is contingent upon completion of construction within one year of the date the agreement is signed. The Board will not make any material reimbursement outside Permit Area "A." With the exception of the \$40.88 per lineal foot material reimbursement for 16-inch mains inside the Pueblo City limits or inside Permit Area "A," all mains will be installed at applicants' expense with no reimbursement from the applicant to the Board or from the Board to the applicant. The actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb, flowable fill, gutter, pans, etc.) or gravel surface replacement shall be paid by the applicant in addition to water main installation costs.
- III. In order to establish the final pro rata charge/water main assessment for property not owned by the applicant, i.e., approach mains, border mains, etc., the Board will use Unit Cost multiplied times the actual total lineal feet of main installed, regardless of size, plus the actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb and gutter, pans, flowable fill, etc.) or gravel surface replacement.
- IV. There is a one-year completion deadline, and no extensions of time will be granted.
- V. Water system extensions are fully explained in Board *Rules and Regulations*.
- VI. If an applicant requests the Board to install a main extension inside the City limits or inside Permit Area "A," the Board might (time permitting) install the mains and charge the applicant the unit cost per foot of the main, regardless of size, with the cost of any roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb, flowable fill, gutter, pans, etc.) or gravel surface replacement being an

additional charge. However, it should be noted that the workload of the Board does not allow for any early scheduling of water main installation requested under this portion of the program.

The water main will not be placed in service until money due the Board is paid in full.

All system addition designs must be approved by the Board Engineer and incorporated in the subdivision improvement plans. Prior to beginning work, there must be a deposit and agreement between the Board and applicant.

No 2-inch, 4-inch, 14-inch or 18-inch water main will be installed under any condition. Any 20-inch or larger main installed within the City limits is considered a transmission main and, in accordance with the Board's current rules and regulations, the Board pays the entire cost of installation. No service connections may be made to a 20-inch or larger main.

Prior to beginning work, a permit must be obtained and all work done must be inspected. It is the responsibility of the applicant to provide sufficient notice to the Board for this inspection.

All design, workmanship and materials are to be in accordance with Board specifications.

The applicant should make certain that all needed materials are available prior to beginning work. The Board will not lend materials. The Board will make available certain specialized items which will be sold at published prices. This includes valves and fire hydrants which will be made available only if the Board has sufficient supply of these items in stock. Timely notification of development must be made sufficient to allow delivery of required items by the Board.

Any questions should be directed to the Board Engineer, 584-0270 (8:00-4:30 Monday-Friday).

APPENDIX F (continued)
BOARD OF WATER WORKS OF PUEBLO, COLORADO
WATER MAIN EXTENSIONS - UNIT COST
EFFECTIVE: MAY 1, 2024

- I. For main extension agreements inside the Pueblo City limits or inside Permit Area "A" that are signed on or after May 1, 2024 and have construction completed within one year of the date the agreement is signed, the Board will apply a Unit Cost of \$97.14 per lineal foot for all Board-installed distribution mains and Board-contracted distribution mains regardless of size. Outside Permit Area "A" actual cost or Unit Cost, whichever is higher, will apply for all Board-installed distribution mains and Board-contracted distribution mains regardless of size. In addition, for all locations, the applicant is responsible for the actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb, flowable fill, gutter, pans, etc.) or gravel surface replacement.
- II. If the location is inside the Pueblo City limits or inside Permit Area "A" and the applicant chooses to install a privately constructed Board main and the size specified by the Board is 16-inch, a material reimbursement of \$47.84 per lineal foot will be made by the Board to the applicant after acceptance of the main by the Board. This is contingent upon completion of construction within one year of the date the agreement is signed. The Board will not make any material reimbursement outside Permit Area "A." With the exception of the \$47.84 per lineal foot material reimbursement for 16-inch mains inside the Pueblo City limits or inside Permit Area "A," all mains will be installed at applicants' expense with no reimbursement from the applicant to the Board or from the Board to the applicant. The actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb, flowable fill, gutter, pans, etc.) or gravel surface replacement shall be paid by the applicant in addition to water main installation costs.
- III. In order to establish the final pro rata charge/water main assessment for property not owned by the applicant, i.e., approach mains, border mains, etc., the Board will use Unit Cost multiplied times the actual total lineal feet of main installed, regardless of size, plus the actual cost of roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb and gutter, pans, flowable fill, etc.) or gravel surface replacement.
- IV. There is a one-year completion deadline, and no extensions of time will be granted.
- V. Water system extensions are fully explained in Board *Rules and Regulations*.
- VI. If an applicant requests the Board to install a main extension inside the City limits or inside Permit Area "A," the Board might (time permitting) install the mains and charge the applicant the unit cost per foot of the main, regardless of size, with the cost of any roadway or railroad bores or casing installations, traffic control/barricading, and asphalt, concrete (street, curb, flowable fill, gutter, pans, etc.) or gravel surface replacement being an

additional charge. However, it should be noted that the workload of the Board does not allow for any early scheduling of water main installation requested under this portion of the program.

The water main will not be placed in service until money due the Board is paid in full.

All system addition designs must be approved by the Board Engineer and incorporated in the subdivision improvement plans. Prior to beginning work, there must be a deposit and agreement between the Board and applicant.

No 2-inch, 4-inch, 14-inch or 18-inch water main will be installed under any condition. Any 20-inch or larger main installed within the City limits is considered a transmission main and, in accordance with the Board's current rules and regulations, the Board pays the entire cost of installation. No service connections may be made to a 20-inch or larger main.

Prior to beginning work, a permit must be obtained and all work done must be inspected. It is the responsibility of the applicant to provide sufficient notice to the Board for this inspection.

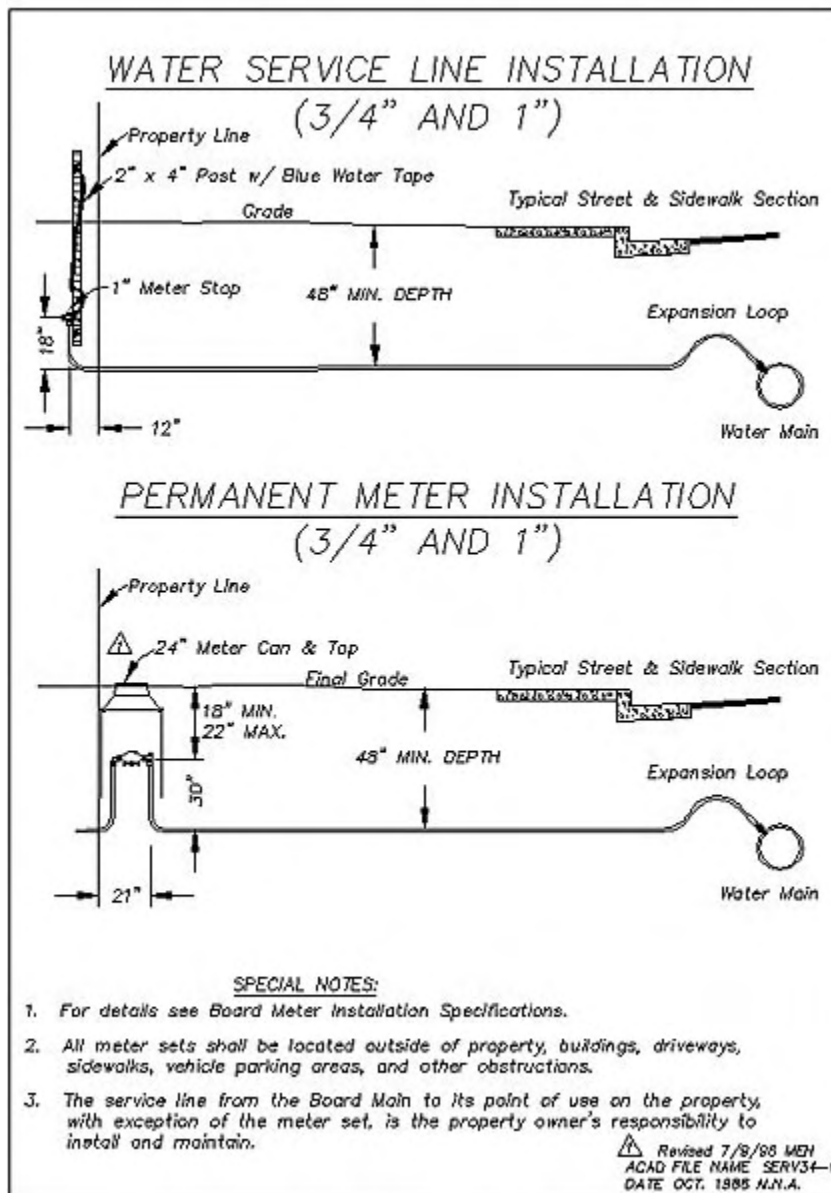
All design, workmanship and materials are to be in accordance with Board specifications.

The applicant should make certain that all needed materials are available prior to beginning work. The Board will not lend materials. The Board will make available certain specialized items which will be sold at published prices. This includes valves and fire hydrants which will be made available only if the Board has sufficient supply of these items in stock. Timely notification of development must be made sufficient to allow delivery of required items by the Board.

Any questions should be directed to the Board Engineer, 584-0270 (8:00-4:30 Monday-Friday).

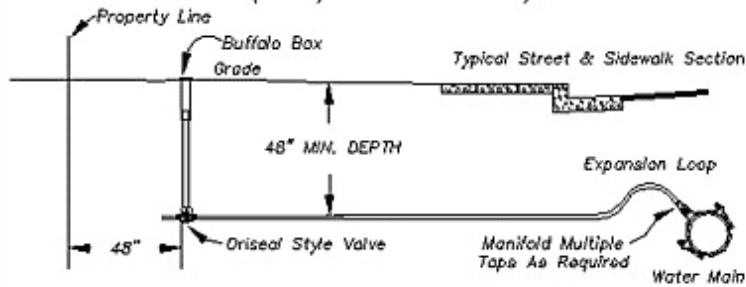
Appendix G

Water Service Line Installation 3/4" & 1", and Permanent Meter Installation 3/4" & 1"

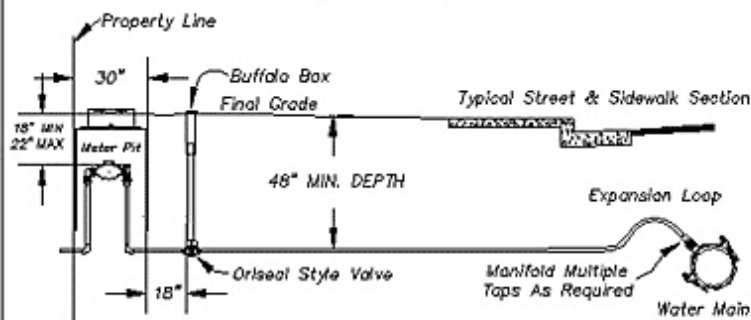


**Water Service Line Installation 1 1/2" & 2",
and Permanent Meter Installation 1 1/2" & 2"**

WATER SERVICE LINE INSTALLATION
(1 1/2" AND 2")



PERMANENT METER INSTALLATION
(1 1/2" AND 2")



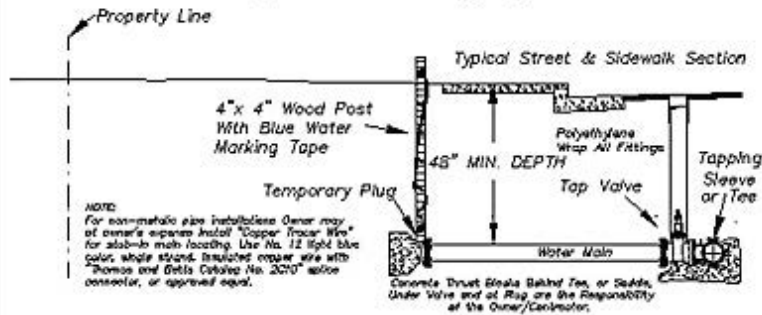
SPECIAL NOTES:

1. For details see Board Meter Installation Specifications.
2. All meter sets shall be located outside of property, buildings, driveways, sidewalks, vehicle parking areas, and other obstructions.
3. The service line from the Board Main to its point of use on the property, with exception of the meter set, is the property owner's responsibility to install and maintain.

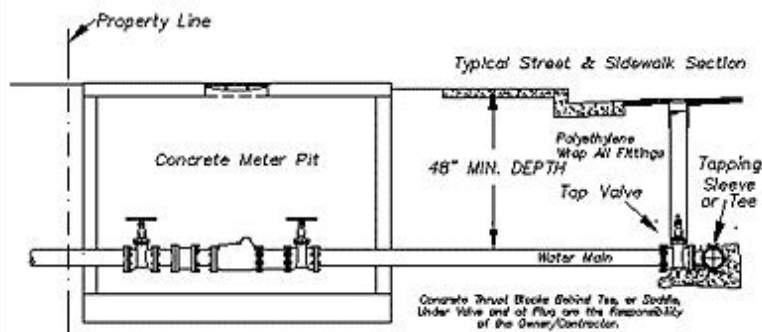
ACAD FILE NAME SERV15-2
DATE AUG 1988 M.E.H.

Water Service Line Installation 3" & Larger, and Permanent Meter Installation 3" and Larger

WATER SERVICE LINE INSTALLATION (3" and Larger)



PERMANENT METER INSTALLATION (3" and Larger)



SPECIAL NOTES:

1. For details see Board Meter Installation Specifications.
2. All meter sets shall be located outside of property, buildings, driveways, sidewalks, vehicle parking areas, and other obstructions.
3. The service line from the Board Main to its point of use on the property, with exception of the meter set, is the property owner's responsibility to install and maintain.

ACAD FILE NAME SERV3-LG
DATE AUG 1988 M.E.H.

APPENDIX H
BOARD OF WATER WORKS OF PUEBLO, COLORADO
METER TEST FEES
EFFECTIVE: MAY 1, 2022-APRIL 30, 2023

I. 5/8-inch x 3/4-inch through 2-inch

<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Water</u>	<u>\$ Total</u>
118	3	1	122

II. 3-inch through 8-inch

<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Water</u>	<u>\$ Total</u>
231	20	4	255

APPENDIX H (continued)
BOARD OF WATER WORKS OF PUEBLO, COLORADO
METER TEST FEES
EFFECTIVE: MAY 1, 2024

I. 5/8-inch x 3/4-inch through 2-inch

<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Water</u>	<u>\$ Total</u>
131	4	1	136

II. 3-inch through 8-inch

<u>\$ Labor</u>	<u>\$ Equipment</u>	<u>\$ Water</u>	<u>\$ Total</u>
255	28	4	287